

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF ANNUAL MEETING OF THE VOTING MEMBERS AND BOARD OF DIRECTORS
9:30 AM – 11:30 AM Thursday, October 29, 2009 – Weslaco Area Chamber of Commerce, Weslaco, Texas

MEMBERS REPRESENTED BY VOTING DELEGATES OR PROXIES:

Independent School District Member:

Brownsville ISD
Edcouch-Elsa ISD
La Feria ISD
La Joya ISD
La Villa ISD
Los Fresnos CISD
McAllen ISD
Mercedes ISD
Mission CISD
Monte Alto ISD
Point Isabel ISD
Raymondville ISD
Rio Hondo ISD
Roma ISD
San Benito CISD
Sharyland ISD
South Texas ISD
Weslaco ISD

Voting Delegate:

Felipe Reyes, CTE Director
Frank Perez, Assistant Superintendent
Dr. Daniel Trevino, Assistant Superintendent
Graciela Lopez, CTE Director
Dr. Norma Salaiz, Superintendent of Schools
Adrian Dorsett, CTE Director
Lilia Sandoval-Silva, CTE Director
Myra Garcia, Truancy Court Officer
Sergio Peña, CTE Director
Ramiro Gomez, High School Principal
Dr. Estella Pineda, Superintendent of Schools
Frank L. Garcia, High School Principal
Vivian Savage, High School Teacher
Mario Escobar, CTE Director
Hector Rendon, CTE Director
Scott Owings, Superintendent of Schools
Michael Aranda, Science Academy Principal
Sandra Avila, CTE Director

College/University Member:

Texas Southmost College

Texas State Technical College Harlingen
The University of Texas at Brownsville

The University of Texas Pan American

Rene Villarreal, Interim Associate Vice President for Enrollment Planning
Pat Hobbs, Provost & Vice President of Academic Affairs
Rene Villarreal, Interim Associate Vice President for Enrollment Planning
Lisa Prieto, Director of College Access & Support Programs

Other Member:

Region One Education Service Center
South Texas Career and Technical Education Association

Jack Damron, Executive Director
Sandra Avila, President

MEMBERS ABSENT (NOT REPRESENTED BY VOTING DELEGATES OR PROXIES):

Independent School District Members:

Donna ISD
Edinburg CISD
Harlingen CISD
Hidalgo ISD
Lasara ISD
IDEA Public Schools
Lyford CISD
PSJA ISD

Progreso ISD
Rio Grande City CISD
San Isidro ISD
San Perlita ISD
Santa Maria ISD
Santa Rosa ISD
Valley View ISD

South Texas College

Other Members:

Area II, Region III, Business Professionals of America
Teach for America – Rio Grande Valley

DIRECTORS PRESENT:

Rene Capistran
Jack Damron
Pat Hobbs

Robert Leftwich
Lisa Prieto

Dr. Norma Salaiz
Joe Vasquez
Rene Villarreal

SpawGlass Contractors, Inc., South Texas Region Vice President
Region One Education Service Center, Executive Director
Texas State Technical College Harlingen, Provost & VP for
Academic Affairs
United Launch Alliance, Material Planning Specialist
The University of Texas Pan American, Director of College
Access & Support Programs
La Villa ISD, Superintendent of Schools
Community Volunteer (Board Chair, Security First Credit Union)
UTB/TSC, Interim Associate Vice President for Enrollment
Planning

DIRECTORS ABSENT:

Hon. Carlos H. Cascos, CPA
Lilly G. De La Rosa

Cameron County Offices, Cameron County Judge
Capital One Bank, Vice President/Senior Market Manager, South
Valley Market

Roel Gonzalez
Minnie Lucio

David Merrill
Naomi Perales

Eva Jean-Radle
Hollis V. Rutledge, Jr.
Gonzalo Salazar
Hon. J. D. Salinas
Abril Teran

Joey Treviño

E. Richard Vaughan
Perry A. Vaughn
Jo Rae Wagner
Teri Zamora

ASSOCIATE MEMBERS PRESENT:

Sandra Avila

Felipe Reyes
Felipe Salinas

ASSOCIATE MEMBERS ABSENT:

Rachel Arcaute
Eduardo Cancino, Ed.D.
Dr. Steve Flores
Roberto F. Loreda
Janice Mumford
Gregg McCumber, CPA

Liz Shamlian

Rio Grande City CISD, Superintendent of School
Workforce Solutions Cameron Workforce Centers, Community
Coordinator
Wells Fargo Advisors LLC, Branch Manager
Texas Gas Service Company, Community Relations
Representative
Re/MAX RGV, Broker/Owner
Hollis Rutledge and Associates, Inc., President and CEO
Los Fresnos CISD, Superintendent of Schools
Hidalgo County Offices, Hidalgo County Judge
South Texas College, Dual Enrollment Engineering Academy,
Retention Specialist
Half Associates, Director of Business Development &
Government Relations
Burton Companies, President
Associated General Contractors-RGV, Executive Director
CTO, Inc., President
Texas State Technical College, Vice President for Financial &
Administrative Services

South Texas Career and Technical Education Association,
President
Brownsville ISD, CTE Director
Abriendo Puertas, Parental Communication Initiative, Inc.,
Director of Development & Grant Administration

McAllen ISD, Assistant Superintendent for Instructional Services
Region One ESC, Deputy Director for Instructional Support
Harlingen CISD, Superintendent of Schools
Donna ISD, Superintendent of Schools
Community Volunteer
Burton, McCumber & Cortez, LLP, Senior Tax Partner &
Managing Partner
Capital One Bank, Branch Manager/Assistant Vice President

Brad Smith
Bill Summers
Estella L. Treviño
Ron Tupper

Peterson Construction, Inc., Project Manager
Rio Grande Valley Partnership, President & CEO
Edinburg Housing Authority, Executive Director
Tupper and Associates, Inc., President

STAFF PRESENT:

Patricia G. (Pat) Bubb
Carolina Duran
Eliza Groff
Martha Gutierrez
Lilia Perez
Dr. Belinda Torres

Executive Director
Accountant/Data Analyst
ALA Secretary
Worksite Learning Specialist/P-16 Council Coordinator
Secretary/Credit Tracking Specialist
Tech Prep Coordinator

VISITORS:

Marcos Andres Arguijo
Linda S. Garcia
Blanca Munoz
Eileen Mattei
Monica Ramos
Chelsea Taylor Ratliff
Nolan Tyler Rendon
Delia Weaver

San Benito High School, Student
San Benito High School, English Teacher
Independent Contractor
Mattei, Inc.
Los Fresnos High School, CTE Specialist
San Benito High School, Student
San Benito High School, Student
San Benito High School, Principal

Pursuant to notice duly given, the annual meeting of the voting members with the Board of Tech Prep of the Rio Grande Valley, Inc., was held at the above time and place with the above individuals participating.

Call to Order; Opening Ceremony. A quorum of voting members was present for the transaction of business. Joe Vasquez called the meeting to order and recognized Robert Leftwich, Material Planning Specialist for United Launch Alliance-Harlingen, who led the invocation and pledge of allegiance.

There were then self-introductions of everyone present. Joe Vasquez presented remarks on behalf of the Executive Committee in the absence of Board Chair Richard Vaughan.

Vasquez welcomed all and invited announcements or comments from the members. There were no public announcements or comments from the members at this time.

Joe Vasquez called on Pat Bubb, Executive Director, who shared information about students who were representative of some of the students that the Board had learned about in the past year. One was Wesley Milum, a scholarship recipient who now works as a registered nurse. Another was Michelle Galvez, who now works as a chemical environmental technician. The third student was a recent Tech Prep Texas Scholar graduate from Edinburg CISD, Alvaro Saldaña.

Greetings from State and Regional Partners: Martha Gutierrez, who chairs the Education and Career Expo Leadership Committee, presented awards to three students. These students had received awards for submitting winning essays this year stating what they had learned at the EXPO. The three students, all of whom were from San Benito High School and were present to receive the awards were:

First Place:	Nolan Tyler Rendon
Second Place:	Marcos Andres Arguijo
Third Place:	Chelsea Taylor Ratliff

Action Item: Consider and Approve Minutes of Annual Members' Meeting of October 28, 2008. The group reviewed the minutes of the 2008 annual meeting, which were included in the packet for the meeting.

On motion made by Pat Hobbs, seconded by Dr. Norma Salaiz, and unanimously carried, the minutes were approved.

Action Item: Ratify Board's Actions from October 28, 2008, through October 28, 2009: The following Board leaders presented reports:

Pat Hobbs reported for Richard Vaughan about the actions taken by the Executive and Partnerships Committee during the past year.

Joe Vasquez shared the work done by the Finance and Bylaws Committee and referred the group to the sections in the packet that contained the financial reports. Vasquez stated that it is the Board's intention to be transparent in its activities and encouraged the members present to ask questions if they had any.

Dr. Norma Salaiz and Pat Hobbs reported on the work of the Lower Rio Grande Valley P-16 Council. The P-16 Council meets jointly with three Tech Prep committees: Tech Prep's Curriculum/Work-Based Learning Committee, Professional Development Committee, and Universities and Colleges Committee. Dr. Salaiz and Mr. Hobbs shared details of the work done by the P-16 Council during the prior year.

Rene Capistran reported for Naomi Perales about the activities of the Marketing and Awards and Technology Initiatives Committees.

Executive Director Pat Bubb reported for Perry Vaughn regarding Nominations Committee actions.

After these discussions, and on motion made by Pat Hobbs, seconded by Robert Leftwich, and unanimously carried, the Board's activities during the past year were ratified.

Action Item: Election of Directors. Elections were carried out by ballot. Pat Bubb presented the slate of candidates on behalf of Nominations Committee Chair Perry Vaughn. After the ballots had all been counted, a report was given at the end of the meeting and the following individuals were elected to two-year terms on the Board:

DIRECTORS:

Employers:

Lilly G. De La Rosa, Vice President/Senior Market Manager–South Texas Market, Capital One Bank, Harlingen
Kristina D. Hernandez, P.E., Senior Project Manager, Half Associates, McAllen
Robert Leftwich, Material Planning Specialist, United Launch Alliance, Harlingen
Gregg McCumber, CPA, Senior Tax Partner and Managing Partner, Burton, McCumber & Cortez, LLP, Brownsville
Eva-Jean Radle, Broker/Owner, ReMAX/RGV, Edinburg
Hollis V. Rutledge, Jr., President and CEO, Hollis Rutledge & Associates, Inc., Mission
Jo Rae Wagner, President, CTO Inc., Harlingen

Educators:

Jack Damron, Executive Director, Region One Education Service Center, Edinburg
Dr. Steve Flores, Superintendent of Schools, Harlingen CISD, Harlingen
Dr. Norma Salaiz, Superintendent of Schools, La Villa ISD, La Villa
Gonzalo Salazar, Superintendent of Schools, Los Fresnos CISD, Los Fresnos

Other:

Sofia Hernandez, Director of Economic Development, Hidalgo County Judge's Offices, Edinburg
Ron Tupper, M.Sc., President, Tupper & Associates, Inc., McAllen

ASSOCIATE BOARD MEMBERS:

Educators:

Rachel Arcaute, Assistant Superintendent for Instructional Services, McAllen ISD, McAllen
Felipe Reyes, Administrator for Career & Technical Education, Brownsville ISD, Brownsville

Other:

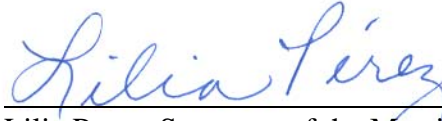
Veronica Villegas, Vice President, Rio Grande Valley Partnership, Weslaco

All Directors and Associate Board Members will serve two-year terms beginning October 30, 2009, and ending on the date of the annual meeting in October 2011.

Briefing Items: While the ballots were being counted, there was a briefing report shared by the Executive Director Pat Bubb. Bubb shared comments and also called on Dr. Belinda Torres to explain the data reports included in the briefing materials for the meeting. Because of the wealth of data being provided to Tech Prep as the P-16 Council, the Tech Prep Board will be creating a Data Committee to work on data.

Adjournment: There was no further business; so the meeting was adjourned at approximately 11:00 a.m.

Respectfully submitted,



Lilia Perez, Secretary of the Meeting