

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
12:00 p.m. Tuesday, November 25, 2008 – RGV Partnership, 322 South Missouri Avenue, Weslaco, Texas

DIRECTORS PRESENT:

Richard Vaughan	Burton Companies, Weslaco, President/CEO; TPRGV President and Board Chair—Meeting Chair
Rene Capistran	SpawGlass Contractors, Inc., South Texas Regional Manager
Lilly G. De La Rosa	Capital One Bank, San Benito, Senior Market Manager—II, South Valley
Linda Fossen	The University of Texas at Brownsville and Texas Southmost College, Associate Vice President for Enrollment Planning
Kimberly D. Harrington	South Texas College, Dual Enrollment Workforce Programs Specialist
Sofia Hernandez	Office of Hidalgo County Judge J. D. Salinas, Economic Development Director
Robert Leftwich	United Launch Alliance, Harlingen, Material Planning
Naomi Perales	Texas Gas Service Company, Community Relations Representative
Eva Jean Radle	Re/MAX RGV, McAllen, Broker/Owner
Felipe Salinas	The University of Texas-Pan American, Edinburg, Director of College Access and Support Programs
Joe Vasquez	Community Volunteer (former Vice President of Human Resources, Mid Valley Health Systems/Knapp Medical Center), Weslaco
Perry A. Vaughn	Associated General Contractors-RGV, Harlingen, Executive Director

DIRECTORS ABSENT:

Hernan Gonzalez	Economic Corporation of Weslaco, Executive Director
Roel Gonzalez	Rio Grande City CISD, Superintendent
Pat Hobbs	Texas State Technical College Harlingen, Vice President for Student Learning
Minnie Lucio	Workforce Solutions Cameron Workforce Centers, Brownsville, Community Coordinator
David Merrill	Wachovia Securities, LLC, Brownsville, Branch Manager
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., Mission, President and CEO
Norma Salaiz, Ph.D.	La Villa ISD, Superintendent
Gonzalo Salazar	Los Fresnos CISD, Superintendent
Joey Treviño	Half Associates, McAllen, Planning/Business Development
Jo Rae Wagner	CTO, Inc., Harlingen, President
Janice Wiley, Ed.D.	Region One ESC, Edinburg, Deputy Director for Instructional Support
Teri Zamora	Texas State Technical College Harlingen, Vice President for Financial Services

ASSOCIATE MEMBERS PRESENT:

Rachel Arcaute	McAllen ISD, Administrator Liaison for Higher Education
Brad Smith	Peterson Construction, Inc., McAllen, Project Manager
Bill Summers	Rio Grande Valley Partnership, Weslaco, President/CEO

ASSOCIATE MEMBERS ABSENT:

Sandra Avila	Weslaco ISD, Career and Technical Education Director
Thalia Yvette Garza	Community Volunteer, Rio Hondo
Roberto F. Loreda	Donna ISD, Superintendent
Janice H. Mumford	Community Volunteer, McAllen
Felipe Reyes	Brownsville ISD, Administrator for Career and Technology Education
Estella L. Trevino	Edinburg Housing Authority, Executive Director
Ron Tupper, M.S.	El Milagro Clinic, McAllen, Chairman, Board of Directors
Stephen M. Vassberg	Community Volunteer, Harlingen

GUEST PRESENT:

Sharon Farias	TSTC, First Generation Coordinator of Special Projects
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STAFF PRESENT:

Patricia G. (Pat) Bubb	Tech Prep RGV, Executive Director
Lilia Perez	Tech Prep RGV, Secretary
Blanca Trevino	Tech Prep RGV, Special Projects Coordinator/First Generation

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board President Richard Vaughan chaired the meeting, and Executive Director Patricia G. (Pat) Bubb served as secretary.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/ Welcome	Board Chair Richard Vaughan called the meeting to order. Bill Summers led the invocation, and Richard Vaughan led the pledge of allegiance. Self-introductions followed. There were no public comments.	No action required	Not applicable

Board Bytes	<p>Executive Director Pat Bubb shared information on these topics:</p> <ol style="list-style-type: none"> 1. She shared information about the Board’s policy on Conflicts of Interest. (Board policies can be viewed on the TPRGV website at this address: http://www.techpreprgv.com/board/index.html.) 2. She provided an overview of the state activities in which she has been engaged, reporting on (1) the work she has been doing with the staff of the Senate Education Committee on a CTE Stakeholders’ Group that Senator Shapiro invited the director to join; (2) participating as Jo Wagner’s representative, with Perry Vaughn participating personally, in a Workforce Summit hosted by the Texas Plumbing, Heating & Cooling Contractors’ Association in Austin, and (3) the information she has learned about the Texas Coalition for a Competitive Workforce. 3. She shared the story of David Leal, who graduated from Nikki Rowe High School in McAllen as a Tech Prep Scholar in 1999 and was named the first-ever recipient of a \$5,000 Dr. Lauro F. Cavazos Tech Prep Scholarship. Leal graduated from Rice University in electrical engineering and is now employed for Freescale Semiconductor in Austin. (Additional information about scholarship recipients can be viewed here: http://techpreprgv.com/news/featured-student/.) 	Operate in accordance with approved policies	Board and staff
Action Item 1: Consider/Approve Board Minutes of August 26, 2008	The minutes of the Board meeting of August 26, 2008, were approved on motion made by Perry Vaughn, seconded by Lilly De La Rosa, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Finance & Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Committee Chair Joe Vasquez presented the Finance & Bylaws Committee’s reports and recommendations. The current FY09 budget is \$704,884. (Financial reports can be viewed on the Tech Prep website at http://www.techpreprgv.com/board/boardschedule-past.shtml.) Committee recommendations were as follows:</p> <ol style="list-style-type: none"> a. Recommend approval of FY08 closeout financial reports. 	Work under approved budgets and enter into agreements as appropriate to implement approved	Board, Committee and staff

	<p>b. Recommend approval of FY09 financial reports, including modifications to the following grant budgets (1) Workforce Solutions Cameron First Generation Enhancement fund; (2) United Migrant Opportunity Services fund; (3) Brownsville Chamber Community Advocacy fund.</p> <p>c. Recommend approval of resource-development report, including the authorization of the following contracts:</p> <ol style="list-style-type: none"> 1) New MOU with TSTC for Lower Rio Grande P-16 Council activities. 2) Contract and budget for \$75,000 contract with Harlingen Economic Development Corporation. 3) Contracts and budgets with Brownsville Chamber of Commerce/Economic Development Corporation/Greater Brownsville Improvement Corporation and/or Hidalgo County EDCs. 4) New contract from Workforce Solutions Cameron for an extension of the First Generation In-School Youth Program for 01/01/09-12/31/09 in amount of \$320,000. <p>The Finance & Bylaws Committee's recommendations were voted upon and unanimously approved.</p>	plans.	
<p>Action Item 3: Consider/Approve Nominations Committee Reports and Recommendations</p>	<p>Committee Chair Perry A. Vaughn presented the Nominations Committee's report and recommendations, as follows:</p> <p>Report: New Board members named at the annual meeting are as follows:</p> <ol style="list-style-type: none"> 1. Naomi Perales, Community Relations Representative, Texas Gas Service Company, has moved from Associate member to Director. 2. Judge J. D. Salinas has been elected to the Board with the stipulation that Sofia Hernandez can represent him and be counted as part of the quorum for any meetings in which Judge Salinas is unable to participate personally. 3. Kimberly D. Harrington has been appointed to represent South Texas College President Dr. Shirley Reed. 4. Rene Capistran, South Texas Regional Manager, SpawGlass 	Continue working	Board, Committee and staff

	<p>Contractors, Inc., Harlingen, has been elected to the position of Director.</p> <p>5. Brad Smith, Project Manager, Peterson Construction, Inc., McAllen, has been named to the position of Associate.</p> <p>Recommendations for Executive Committee members for 2009 are as follows:</p> <ul style="list-style-type: none"> • President and Board Chair: Richard Vaughan • Vice President: Perry A. Vaughn • Treasurer: Teri Zamora • Executive and Partnerships Chair: Richard Vaughan • Finance and Bylaws Chairs: Joe Vasquez and Teri Zamora • Lower Rio Grande P-16 Council Chairs (leading three committees: Curriculum/Work-Based Learning, Professional Development, and Universities and Colleges): Linda Fossen, Dr. Norma Salaiz, and Gonzalo Salazar • Marketing & Awards and Technology Initiatives Chair: Naomi Perales • Nominations Chair: Perry A. Vaughn <p>Perry Vaughn encouraged the Board to continue seeking good private-sector candidates for Board membership.</p> <p>After discussion, the committee's report and recommendations were unanimously approved.</p>		
<p>4.A Committee Reports, Curriculum/Work-Based Learning and Professional Development</p>	<p>Executive Director Pat Bubb shared information about the report provided to PHCC about the new model being developed for College Tech Prep/Apprenticeship programs. This work is coming out of the work led by Jo Wagner in the Harlingen 100 Education Committee. Perry Vaughn and Rene Capistran provided additional information.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>
<p>4.D Committee Reports, Marketing and Awards</p>	<p>Executive Director Pat Bubb presented a report about the closeout of plans for the event with General Ricardo Sanchez, which never came to fruition. Discussion followed.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>

5.H Committee Reports, Universities and Colleges	Committee Chair Linda Fossen provided a report.	Continue working	Board, Committee, and staff
6. Staff Reports	Executive Director Pat Bubb shared brief comments about Tech Prep RGV's staff, for whom written reports had been included in briefing materials. She then shared information about the First Generation In-School Youth program. Capital One Bank's financial literacy curriculum has been utilized in the First Generation program through the cooperation of Board member Lilly De La Rosa. Discussion of the need for financial literacy followed.	Continue working	Board and staff
OTHER BUSINESS; ADJOURN	<p>Board Chair Richard Vaughan encouraged those who are able to do so to remain after the meeting and participate in the orientation for new Directors to be held immediately following today's meeting.</p> <p>The Board's next meeting will be held on February 24, 2009, at 12 noon in the Board Room of the Rio Grande Valley Partnership.</p> <p>There was no further business to come before the Board; so the meeting was adjourned at approximately 1:15 p.m.</p>	Participate in February meeting	Board and staff

Respectfully submitted,



Patricia G. (Pat) Bubb, Secretary of the Meeting