

**TECH PREP OF THE RIO GRANDE VALLEY, INC.**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
12:00 p.m. Tuesday, May 27, 2008 – RGV Partnership, 322 South Missouri Avenue, Weslaco, Texas

**DIRECTORS PRESENT:**

Richard Vaughan	Burton Companies, Weslaco, President—Board Chair and Meeting Chair
Linda Fossen	UTB/TSC, Brownsville, Associate Vice President for Enrollment Planning
Robert Gomez	TSTC Harlingen, Vice President for Financial Services
Dean LaFever	Texas Gas Service Company, Harlingen, Director for Rio Grande Valley
Minnie Lucio	Cameron Works Workforce Centers, Brownsville, Community Coordinator
David Merrill	Wachovia Securities, LLC, Brownsville, Vice President Investments
Sam O. Olivarez	Barrera’s Supply Co., Inc., Mission, President
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., Mission, President and CEO
Felipe Salinas	The University of Texas-Pan American, Edinburg, Director of College Access and Support Programs
Joey Treviño	Half Associates, McAllen, Planning/Business Development
Joe Vasquez	Community Volunteer (former Vice President of Human Resources, Mid Valley Health Systems/Knapp Medical Center), Weslaco
Perry A. Vaughn	Associated General Contractors-RGV, Harlingen, Executive Director
Linda Wade, Ph.D.	Harlingen CISD, Superintendent
Jo Rae Wagner	CTO, Inc., Harlingen, President
Janice Wiley, Ed.D.	Region One ESC, Edinburg, Deputy Director for Instructional Support

**DIRECTORS ABSENT:**

Lilly G. De La Rosa	Capital One Bank, San Benito, Associate Vice President—Senior Market Manager
Hernan Gonzalez	Economic Corporation of Weslaco, Executive Director
Roel Gonzalez	Rio Grande City CISD, Superintendent
Belinda Guzman-Garces	South Texas College, McAllen, Dual Enrollment Workforce Programs Specialist
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Robert Leftwich	United Launch Alliance, Harlingen, Material Planning
Eva Jean Radle	Re/MAX RGV, McAllen, Broker/Owner
Norma Salaiz, Ph.D.	La Villa ISD, Superintendent

**ASSOCIATE MEMBERS PRESENT:**

Rachel Arcaute	McAllen ISD, Administrator Liaison for Higher Education
Dominique Halaby, D.P.A.	Premier Machining Service, Houston, Acquisition Consultant

Naomi Perales  
Hector Rendon  
Felipe Reyes

Texas Gas Service Company, Harlingen, Community Relations  
San Benito CISD, Career and Technology Education Director  
Brownsville ISD, Administrator for Career and Technology Education

**ASSOCIATE MEMBERS ABSENT:**

Yvette T. Garza  
Roberto F. Loreda  
Jose G. Martin, Ph.D.  
Janice H. Mumford  
Arnold Pedraza  
Bill Summers  
Estella L. Trevino  
Ron Tupper, M.S.  
Stephen M. Vassberg  
Romeo Villarreal

Community Volunteer, Rio Hondo  
Donna ISD, Interim Superintendent  
UTB/TSC, Brownsville, Provost and Vice President for Academic Affairs  
Community Volunteer, McAllen  
Utility Engineering Specialists, McAllen, Owner  
Rio Grande Valley Partnership, Weslaco, President/CEO  
Edinburg Housing Authority, Executive Director  
El Milagro Clinic, McAllen, Chairman, Board of Directors  
Community Volunteer, Harlingen  
Romeo Villarreal Rental Properties, Edinburg, Owner

**GUESTS PRESENT:**

Johnny Martinez  
J. Angel Mendez  
Laurie Rich  
Ana Maria Rodriguez, Ph.D.  
Gonzalo Salazar

TSTC Harlingen, Director of Special Projects  
TSTC Harlingen, Coordinator of Curriculum  
Office of Governor Rick Perry, Austin, Special Advisor for Industry Cluster Initiatives  
UTPA, Edinburg, Senior Vice Provost for Undergraduate Studies  
Los Fresnos CISD, Superintendent of Schools

**STAFF PRESENT:**

Pat Bubb  
Anadelia Gonzales, Ph.D.  
Lilia Perez  
Belinda Torres, Ed.D.

Tech Prep RGV, Executive Director  
Tech Prep RGV, Special Projects Coordinator  
Tech Prep RGV, Secretary  
Tech Prep RGV, Tech Prep Coordinator

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board President Richard Vaughan chaired the meeting, and Pat Bubb served as secretary.

<b>Agenda Item</b>	<b>Key Points Discussed</b>	<b>Actions to Be Taken</b>	<b>Person Responsible and Timelines</b>
Call to Order/ Welcome	Board Chair Richard Vaughan called the meeting to order. After the invocation and pledge of allegiance, there were self-introductions. There were no public comments.	No action required	Not applicable
Board Bytes	<p>Executive Director Pat Bubb shared information on these topics:</p> <ol style="list-style-type: none"> <li>1. She shared information about a student internship currently being set up under the First Generation In-School Youth project funded by Cameron Works and requested that board members let her know if anyone knew of a worksite placement in the Weslaco area.</li> <li>2. She shared information about the Board's policy on employee evaluations and stated evaluations will be conducted beginning in June. (Policies are available for viewing on the website at this address: <a href="http://www.techpreprgv.com/board/index.html">http://www.techpreprgv.com/board/index.html</a>.)</li> <li>3. She shared the story of Michelle Galvez, who graduated from Los Fresnos High School as a Tech Prep Texas Scholar in spring 2006, received a \$4,000 Dr. Lauro F. Cavazos Tech Prep Scholarship to TSTC, and is now employed by Formosa Plastics in Point Comfort, Texas. (Additional information about scholarship recipients can be viewed here: <a href="http://techpreprgv.com/news/featured-student/">http://techpreprgv.com/news/featured-student/</a>.)</li> </ol> <p>Bubb then introduced Laurie Rich, Special Advisor for Industry Cluster Initiatives, Office of the Governor. Rich briefed the board and shared the purpose of her visit, which is to gather information from our region to help guide the state in setting education policies. She encouraged those who were able to do so, to remain after the meeting for a dialogue with her on this topic.</p>	Operate in accordance with approved policies	Board and staff

Action Item 1: Consider/Approve Board Minutes of February 26, 2008	The minutes of the Board meeting of February 26, 2008, were approved on motion made by Robert Gomez, seconded by Perry Vaughn, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Finance & Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Committee Co-Chair Joe Vasquez presented the Finance &amp; Bylaws Committee's reports and recommendations. The current FY08 budget is \$1,310,806. (Financial reports can be viewed on the Tech Prep website at <a href="http://www.techpreprgv.com/board/boardschedule-past.shtml">http://www.techpreprgv.com/board/boardschedule-past.shtml</a>.) Committee recommendations were as follows:</p> <ul style="list-style-type: none"> <li>a. Recommend approval of FY08 financial reports, including modifications to the following grant budgets (1) Perkins Title II Tech Prep fund; (2) Local Fund; (3) Hidalgo ISD 21<sup>st</sup> Century Community Learning Centers Fund; and (4) Cameron Works Ready for the Real World Fund.</li> <li>b. Recommend approval of resource-development report, including the recommendation that the board authorize contracts for new projects as outlined in listing of grant proposals submitted, if funding is awarded.</li> <li>c. Recommend approval of budget and plan for Perkins Title II Tech Prep funds of \$378,225 for FY09 (09/01/08-08/31/09).</li> <li>d. Recommend approval of a proposal—and contract if awarded—to Cameron Works for enhancements to the First Generation In-School Youth program in accordance with plan presented; additional contract would be in amount of \$230,900.</li> <li>e. Recommend approval of action plan based on Cameron Works monitoring activities, <b>including approval of amendment to contract between Tech Prep and TSTC.</b></li> </ul> <p>On motion made by Joe Vasquez, seconded by Perry Vaughn, and unanimously carried, the Finance &amp; Bylaws Committee's report and recommendations were unanimously approved.</p>	Work under approved budgets and enter into agreements as appropriate to implement approved plans.	Board, Committee and staff

<p>Action Item 3: Consider/Approve Nominations Committee Reports and Recommendations</p>	<p>Committee Chair Perry A. Vaughn presented the Nominations Committee's report and recommendations, as follows:</p> <p>Report:</p> <ol style="list-style-type: none"> <li>1. Dr. Linda Wade has resigned due to her retirement as superintendent of Harlingen CISD.</li> <li>2. Dr. John Edwards of UTPA had resigned, and Dr. Blandina Cardenas, UTPA President, has appointed Felipe Salinas, Director of College Access and Support Programs, to replace Dr. Edwards. Felipe Salinas was participating in the meeting, and the Board welcomed him.</li> </ol> <p>Recommendations:</p> <ol style="list-style-type: none"> <li>1. That Dr. Linda Wade be moved to Director Emeritus status.</li> <li>2. That Gonzalo Salazar, Superintendent of Schools, Los Fresnos CISD, be named to replace Dr. Wade. Gonzalo Salazar was participating in the meeting and willing to serve.</li> </ol> <p>The committee's report and recommendation were unanimously approved on motion made by Perry Vaughn and seconded by Robert Gomez. The Board welcomed Gonzalo Salazar to his new position of responsibility.</p>	<p>Continue working</p>	<p>Board, Committee and staff</p>
<p>4.A Committee Reports, Curriculum/Work-Based Learning and Professional Development</p>	<p>Pat Bubb provided this committee's report in the absence of the Committee Chair, Dr. Norma Salaiz.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>
<p>4.B Committee Reports, Executive and Partnerships</p>	<p>Committee Chair Richard Vaughan presented this report, sharing comments about Tech Prep RGV's partnership activities and the fact that the board needs to actively work in its own networks to engage Tech Prep in appropriate regional initiatives and thereby to minimize duplication. Discussion followed.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>
<p>4.D Committee Reports, Marketing and Awards</p>	<p>Committee Chair Dean LaFever reported about the event featuring General Ricardo Sanchez, for which a date has still not been confirmed. He stated that we have already gotten commitments for \$23,000 to underwrite the cost of the event, with approximately \$18,000 in hand; and the committee intends to bring the event to fruition. Discussion followed.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>

5.G Committee Reports, Technology Initiatives	Committee Chair Sam Olivarez provided a status report.	Continue working	Board, Committee, and staff
5.H Committee Reports, Universities and Colleges	Committee Chair Linda Fossen provided a report.	Continue working	Board, Committee, and staff
6. Staff Reports	<p>Executive Director Pat Bubb shared brief comments about Tech Prep RGV's staff, for whom written reports had been included in briefing materials.</p> <p>Bubb announced that Tech Prep Coordinator Belinda Torres has now successfully defended her doctoral dissertation and is entitled to be known as Belinda Torres, Ed.D. The Board congratulated Torres on this accomplishment.</p> <p>Bubb then introduced Dr. Anadelia Gonzales, part-time Special Projects Coordinator, who shared a statistical report she had prepared about the success of the Rio Grande Valley's Tech Prep students. Discussion followed.</p>	Hold press conference to publicize Belinda Torres' doctoral findings later this year	Board and staff
OTHER BUSINESS; ADJOURN	<p>Board Chair Richard Vaughan encouraged those who are able to do so to remain after the meeting and participate in the discussions with Laurie Rich.</p> <p>The Board's next meeting will be held on August 26, 2008, at 12 noon in the Board Room of the Rio Grande Valley Partnership.</p> <p>There was no further business to come before the Board; so the meeting was adjourned at approximately 1:15 p.m.</p>	Participate in August meeting	Board and staff

Respectfully submitted,




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Patricia G. (Pat) Bubb, Secretary of the Meeting