

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
12:00 p.m. Tuesday, February 26, 2008 – RGV Partnership, 322 South Missouri Avenue, Weslaco, Texas

DIRECTORS PRESENT:

Richard Vaughan	Burton Auto Supply Companies, President—Board Chair and Meeting Chair
Robert Gomez	TSTC, Vice President for Financial Services
Hernan Gonzalez	Economic Corporation of Weslaco, Executive Director
Belinda Guzman-Garces	South Texas College, Dual Enrollment Workforce Programs Specialist
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Minnie Lucio	Cameron County Workforce Centers, Brownsville, Community Coordinator
David Merrill	A.G. Edwards, Financial Consultant & Vice President
Joe Vasquez	Mid Valley Health Systems/Knapp Medical Center, Vice President of HR
Perry A. Vaughn	Associated General Contractors-RGV, Executive Director
Dr. Linda Wade	Harlingen CISD, Superintendent
Jo Rae Wagner	CTO, Inc., President
Dr. Janice Wiley	Region One ESC, Deputy Director for Instructional Support

DIRECTORS ABSENT:

Lilly G. De La Rosa	Capital One Bank, Market Manager II
Dr. John A. Edwards	UTPA, Vice President for Enrollment and Student Services
Linda Fossen	UTB/TSC, Associate Vice President for Enrollment Planning
Roel Gonzalez	Rio Grande City CISD, Superintendent
Dean LaFever	Texas Gas Service Company, Director for Rio Grande Valley
Robert Leftwich	United Launch Alliance, Material Planning
Sam O. Olivarez	Barrera's Supply Co., Inc., President
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., President and CEO
Dr. Norma Salaiz	La Villa ISD, Superintendent
Joey Treviño	Half Associates, Planning/Business Development

ASSOCIATE MEMBERS PRESENT:

Dominique Halaby	VIDA, Executive Director
Naomi Perales	Texas Gas Service Company, Community Relations
Hector Rendon	San Benito CISD, CTE Director
Bill Summers	Rio Grande Valley Partnership, President/CEO

ASSOCIATE MEMBERS ABSENT:

Rachel Arcaute	McAllen ISD, Administrator Liaison for Higher Education
Yvette T. Garza	Community Volunteer
Roberto F. Loreda	Donna ISD, Interim Superintendent
Jose G. Martin, Ph.D.	UTB/TSC, Provost and Vice President for Academic Affairs
Janice H. Mumford	Community Volunteer
Arnold Pedraza	Utility Engineering Specialists, Owner
Eva Jean Radle	Re/MAX RGV, Broker/Owner
Felipe Reyes	Brownsville ISD, CTE Director
Estella L. Trevino	Edinburg Housing Authority, Executive Director
Ron Tupper, M.S.	El Milagro Clinic, Chairman, Board of Directors
Stephen M. Vassberg	Community Volunteer
Romeo Villarreal	Romeo Villarreal Rental Properties, Owner

GUESTS PRESENT:

Dona Liston	Parties by Dona, Owner
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STAFF PRESENT:

Pat Bubb	Tech Prep RGV, Executive Director
Janie Adames	Secretary
Martha Gutierrez	Worksite Learning Specialist
Melinda Morales	First Generation Specialist
Lilia Perez	Secretary
Belinda Torres	Tech Prep Coordinator

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board President Cesar Maldonado chaired the meeting, and Pat Bubb served as secretary.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/ Welcome	Board Chair Richard Vaughan called the meeting to order. Joe Vasquez led the invocation, and Richard Vaughan led the pledge of allegiance.	No action required	Not applicable

	<p>Self-introductions followed.</p> <p>There were no public comments.</p> <p>Richard Vaughan shared comments with the Board in his new capacity as Board Chair—a role he assumed due to the resignation of Cesar Maldonado.</p>		
Board Bytes	<p>Executive Director Pat Bubb shared information on two topics:</p> <ol style="list-style-type: none"> 1. She conducted a brief review of the Board’s policy on conflict of interest. (Policies are available for viewing on the website at this address: http://www.techpreprgv.com/board/index.html) 2. She shared stories of two 2003 Tech Prep Texas Scholars who received Cavazos Tech Prep Scholarships, graduated from college, and have gone to work in their fields, as follows: <ol style="list-style-type: none"> a. Omar Visairo, Edinburg North High School—Visairo received a \$5,000 scholarship, graduated from UTPA, and is working as an engineer in New Mexico. b. Leigh Ann Villarreal, Los Fresnos High School—Villarreal received a \$4,000 scholarship, graduated from TSTC, and is working as a dental hygienist in Los Fresnos. <p>Additional information about scholarship recipients can be viewed at this address: http://techpreprgv.com/news/featured-student/</p>	Operate in accordance with approved policies	Board and staff
Action Item 1: Consider/Approve Board Minutes of August 28, 2007	The minutes of the Board meeting of November 27, 2007, were approved on motion made by Joe Vasquez, seconded by Pat Hobbs, and unanimously carried.	File minutes for record	Staff
Action Item 2:	Executive Committee Chair Richard Vaughan explained that this report was	File minutes	Staff

<p>Consider/Approve Executive Committee Report and Recommendations</p>	<p>provided as a courtesy, for ratification. In accordance with authority granted by the Bylaws, the Executive Committee had met on February 11, 2008, and taken action required by the resignation of former Board Chair Cesar Maldonado. (A copy of Maldonado’s letter of resignation and the minutes of the meeting were included in the meeting briefing packet.)</p> <p>Maldonado’s resignation was required because of his appointment to the Board of Regents of the TSTC System, which created a potential conflict of interest with his Tech Prep RGV position.</p> <p>Executive Committee changes were also necessary because of Maldonado’s resignation. Current Tech Prep RGV Executive Committee membership is as follows:</p> <p><u>OFFICERS</u> President: Richard Vaughan Vice President: Dean LaFever Treasurer: Robert Gomez</p> <p><u>COMMITTEE CHAIRS</u> Curriculum/Work-Based Learning Professional Development: Linda Wade, Ph.D., and Norma Salaiz, Ph.D. Executive and Partnerships: Richard Vaughan Finance and Bylaws: Joe Vasquez and Robert Gomez Marketing and Awards: Dean LaFever Nominations: Perry A. Vaughn Technology Initiatives: Sam O. Olivarez Universities and Colleges: Linda Fossen</p> <p>Executive Director Pat Bubb serves as corporate Secretary, but is not a voting member of either the Board or the Executive Committee.</p> <p>The action taken by the Executive Committee was ratified on motion made by Pat Hobbs, seconded by Perry Vaughn, and unanimously carried.</p>	<p>for record</p>	
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<p>Action Item 3: Consider/Approve Finance & Bylaws Committee Reports and Recommendations</p>	<p>Finance and Bylaws Committee Co-Chair Robert Gomez presented the Finance & Bylaws Committee's reports and recommendations. The current FY08 budget is \$878,854, an amount that will increase to \$1,229,354 after actions taken at today's Board meeting (Financial reports can be viewed on the Tech Prep website at http://www.techpreprgv.com/board/boardschedule-past.shtml).</p> <p>The Finance & Bylaws Committee met with the auditor on February 5, 2008, and discussed the audit report with him. The report was a good report with no findings. (The audit report reviewed by the committee can be viewed with the February financial reports.)</p> <p>Committee recommendations were as follows:</p> <ul style="list-style-type: none"> a. Recommend approval of FY08 financial reports. b. Recommend approval of Audit Report as presented. c. Recommend approval of Resource Development Report. <p>The Finance & Bylaws Committee's report was approved by unanimous action.</p>	<p>Work under approved budgets and enter into agreements as appropriate to implement approved plans.</p>	<p>Board, Committee and staff</p>
<p>Action Item 4: Consider/Approve Nominations Committee Reports and Recommendations</p>	<p>Committee Chair Perry A. Vaughn presented the Nominations Committee's report and recommendations.</p> <p>He reported that there are currently three vacancies for private-sector employers on the Board. The committee is moving slowly on filling those vacancies because the Board is not experiencing quorum issues and the committee wants to take the time to add the right people to the Board.</p> <p>Vaughn then recommended one action item: moving Eva-Jean Radle, Broker/Owner, ReMAX RGV, Edinburg/McAllen, from Associate membership to full Director membership. (This action will leave two remaining private-sector vacancies at the Director level.)</p> <p>The committee's report and recommendation were unanimously approved.</p>	<p>Continue working</p>	<p>Board, Committee and staff</p>
<p>5.A Committee Reports,</p>	<p>Dr. Linda Wade, Curriculum/Work-Based Learning and Professional Development Committees Co-Chair, provided a report for these committees,</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>

Curriculum/Work-Based Learning and Professional Development	<p>which have been working actively.</p> <p>These committees meet jointly with the Universities & Colleges Committee and the Lower Rio Grande P-16 Council, for which the next meeting will be April 3, 2008, at 9:30 a.m. at Best Western Palm Aire in Weslaco.</p> <p>This committee's work is ongoing.</p>		
5.D Committee Reports, Marketing and Awards	<p>In the absence of Committee Chair, Dean LaFever, Contractor Dona Liston provided a report about the event featuring General Ricardo Sanchez that is scheduled for April 17.</p> <p>She requested Board member commitments, and Board Chair Richard Vaughan expressed his support and shared comments. Vaughan encouraged Board members to seek sponsors for the event.</p> <p>Discussion followed.</p>	Continue working	Committee, Board, and staff
5.F Committee Reports, Partnerships	<p>At the request of Committee Chair Richard Vaughan, Executive Director Pat Bubb provided an overview of current partnership activities.</p> <p>Board member David Merrill shared additional comments about a new partnership activity—the Brownsville Business and Education Coalition—which is a joint project with the Brownsville Chamber of Commerce.</p>	Continue working	Board, Committee, partners, and staff
5.G Committee Reports, Technology Initiatives	<p>In the absence of Committee Chair Sam Olivarez, Executive Director Pat Bubb provided a status report. She noted that the report from the continuum of education in manufacturing project, which ended on December 31, 2007, can be viewed at this address: http://techpreprgv.com/lmi.html</p> <p>The A-MAN (Advanced Manufacturing) handbook showcases many Rio Grande Valley manufacturing employers.</p>	Continue working	Board, Committee, and staff

5.H Committee Reports, Universities and Colleges	In the absence of Committee Chair Linda Fossen, Executive Director Pat Bubb shared brief comments.	Continue working	Committee, Board, and staff
6. Staff Reports	<p>Executive Director, Pat Bubb, shared brief comments about Tech Prep RGV's staff. She then introduced Belinda Torres, who will be completing the requirements for a doctorate in education in May 2008. Torres had done a study of Tech Prep students who matriculated to Rio Grande Valley Tech Prep colleges, and there were two very positive findings: (1) the number of Tech Prep graduates was more than double the number of non-Tech Prep graduates; and (2) the Tech Prep graduates completed the program almost two semesters sooner than the non-Tech Prep graduates.</p> <p>Discussion followed, yielding the following idea on which we will be following up: When Torres' work has been published, we will ask the Rio Grande Valley Partnership to host a press conference so that we can release the results of Torres' study.</p>	Hold press conference to publicize Belinda Torres' doctoral findings later this year	Board and staff
OTHER BUSINESS; ADJOURN	<p>The Board's next meeting will be held on May 27, 2008, at 12 noon in the Board Room of the Rio Grande Valley Partnership.</p> <p>There was no further business to come before the Board; so the meeting was adjourned at approximately 1:30 p.m.</p>	Participate in May meeting	Board and staff

Respectfully submitted,



Patricia G. (Pat) Bubb, Secretary of the Meeting