

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

11:30 a.m. Tuesday, November 27, 2007 – Conference Room, Holiday Inn Express, 6502 Padre Boulevard, South Padre Island, Texas

DIRECTORS PRESENT:

Linda Fossen	UTB/TSC, Associate Vice President for Enrollment Planning
Robert Gomez	TSTC, Vice President for Financial Services
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Dean LaFever	Texas Gas Service Company, Director for Rio Grande Valley
Minnie Lucio	Cameron County Workforce Centers, Brownsville, Community Coordinator
Cesar Maldonado, P.E.	Maverick Engineering Inc., Vice President of Systems Development
Joey Treviño	Half Associates, Planning/Business Development
Joe Vasquez	Mid Valley Health Systems/Knapp Medical Center, Vice President of HR
Perry A. Vaughn	Associated General Contractors-RGV, Executive Director

DIRECTORS ABSENT:

Lilly G. De La Rosa	Capital One Bank, Market Manager II
Dr. John A. Edwards	UTPA, Vice President for Enrollment and Student Services
Hernan Gonzalez	Economic Corporation of Weslaco, Executive Director
Roel Gonzalez	Rio Grande City CISD, Superintendent
Belinda Guzman-Garces	South Texas College, Dual Enrollment Workforce Programs Specialist
Robert Leftwich	United Launch Alliance, Material Planning
Sam O. Olivarez	Barrera's Supply Co., Inc., President
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., President and CEO
Dr. Norma Salaiz	La Villa ISD, Superintendent
Richard Vaughan	Burton Auto Supply Companies, President
Rolando Vela	Time Warner Cable, Public Affairs Manager
Dr. Linda Wade	Harlingen CISD, Superintendent
Dr. Janice Wiley	Region One ESC, Deputy Director for Instructional Support

ASSOCIATE MEMBERS PRESENT:

Naomi Perales	Texas Gas Service Company, Community Relations
Hector Rendon	San Benito CISD, CTE Director
Felipe Reyes	Brownsville ISD, CTE Director

ASSOCIATE MEMBERS ABSENT:

Rachel Arcaute	McAllen ISD, Administrator Liaison for Higher Education
Yvette T. Garza	Community Volunteer
Roberto F. Loreda	Donna ISD, Interim Superintendent
Jose G. Martin, Ph.D.	UTB/TSC, Provost and Vice President for Academic Affairs
Janice H. Mumford	Community Volunteer
Arnold Pedraza	Utility Engineering Specialists, Owner
Estella L. Trevino	Edinburg Housing Authority, Executive Director
Ron Tupper, M.S.	El Milagro Clinic, Chairman, Board of Directors
Stephen M. Vassberg	Community Volunteer
Romeo Villarreal	Romeo Villarreal Rental Properties, Owner

GUESTS PRESENT:

Robin Painovich	Career and Technology Association of Texas (CTAT), Executive Director
Rosie Salinas	McAllen ISD
Fernando Gonzalez	Director of Investment Services
Dominique Halaby	VIDA, Executive Director
Eva-Jean Radle	RE/MAX RGV, Broker/Owner

STAFF PRESENT:

Pat Bubb	Tech Prep RGV, Executive Director
Rosemary Guerra	Secretary
Eileen Mattei	Tech Prep Writer
Lilia Perez	Secretary

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board President Cesar Maldonado chaired the meeting, and Pat Bubb served as secretary.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/ Welcome	Board Chair Cesar Maldonado called the meeting to order. Pat Bubb gave the invocation, and Pat Hobbs led the pledge of allegiance.	No action required	Not applicable

	<p>Self-introductions followed.</p> <p>There were no public comments.</p>		
Board Bytes	<p>Executive Director Pat Bubb briefed the participants about state and local P-16 initiatives. She shared an article published in the U.S. Chamber's November newsletter stating that education and workforce have become high-priority initiatives at the national level.</p> <p>Cesar Maldonado shared about the South Texas Border P-16 Network that is being created and about his work on the Texas P-16 Council.</p>	No action required	Not applicable
Action Item 1: Consider/Approve Board Minutes of August 28, 2007	The minutes of the Board meeting of August 28, 2007, were approved on motion made by Pat Hobbs, seconded by Robert Gomez, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Finance & Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Committee Co-Chairs Joe Vasquez and Robert Gomez presented the Finance & Bylaws Committee's reports and recommendations. The end-of-year FY07 budget was \$1,484,734. The current FY08 budget is \$878,854. (Financial reports can be viewed on the Tech Prep website at http://www.techpreprgv.com/board/boardschedule-past.shtml). Committee recommendations were as follows:</p> <ul style="list-style-type: none"> • Recommend that Long Chilton accounting firm be named auditor. • Recommend approval of FY07 reports presented. • Recommend approval of FY08 reports including modifications to the following budgets: (a) Cameron works First Generation Year Four; (b) Cameron Works Ready for the Real World (extended through 12/31/07); (c) TSTC Advanced Manufacturing Project (extended through 12/31/07); and (d) Texas OneStar Foundation AmeriCorps planning grant. • Recommend approval of resource-development report, including: (a) scholarships to be awarded for the 2007-2008 Dr. Lauro F. Cavazos Tech Prep Scholarships campaign; (b) collaboration with Innology and other partners on a <i>Whyville</i> project contingent on funding from the 	Continue working	Board, Committee and staff

	<p>MacArthur Foundation; (c) receipt of additional funds for the Cameron County Real World project if available; (d) proposal to Cameron Works for continuation of the First Generation project beginning January 2008 and contract with Cameron Works for the project if funding is provided; (e) contract with VIDA for the Rio Grande RCIC project once funding becomes available; and (f) collaborative proposals and contracts, if any, with Region One ESC for STEM projects.</p> <p>The Finance & Bylaws Committee's reports and recommendations were approved on motion made by Joe Vasquez, seconded by Pat Hobbs, and unanimously carried.</p>		
<p>Action Item 3: Consider/Approve Nominations Committee Reports and Recommendations</p>	<p>Committee Chair Perry A. Vaughn presented the Nominations Committee's report and recommendations.</p> <p>The first recommendation presented was for the addition of two new Directors and one new Associate member, as follows:</p> <p>DIRECTORS:</p> <ul style="list-style-type: none"> • Jo Rae Wagner, President, CTO Inc., Harlingen (two-year term ending in October 2009) • David Merrill, Financial Consultant and Vice President of Investments, A. G. Edwards, a Division of Wachovia Securities, LLC, Brownsville (one-year term ending in October 2008) <p>ASSOCIATE:</p> <ul style="list-style-type: none"> • Bill Summers, Executive Director, Rio Grande Valley Partnership, Weslaco (two-year term ending in October 2009) <p>The second recommendation presented was for the naming of Executive Committee members, including officers and committee chairs, to serve beginning November 28, 2007, and continuing through the Board's annual meeting in November 2008, as follows:</p>	<p>Work under approved budgets and enter into agreements as appropriate to implement approved plans.</p>	<p>Board, Committee and staff</p>

	<p>President, Board Chair, and Executive Committee Chair: Cesar Maldonado, P.E., PMP, Maverick Engineering, Harlingen</p> <p>Vice President and Partnerships Committee Chair: Richard Vaughan, Burton Companies, Weslaco</p> <p>Treasurer and Finance & Bylaws Committee Chair: Robert Gomez, Harlingen</p> <p>Finance & Bylaws Committee Chair: Joe Vasquez, Weslaco</p> <p>Marketing & Awards Committee Chair: Dean LaFever, Harlingen</p> <p>Curriculum/Work-Based Learning and Professional Development Committees Chairs: Dr. Linda Wade, Harlingen, and Dr. Norma Salaiz, La Villa</p> <p>Technology Initiatives Committee Chair: Sam O. Olivarez, Mission</p> <p>Universities & Colleges Committee Chair: Linda Fossen, Brownsville</p> <p>Thereafter, on motion made by Perry Vaughn, seconded by Pat Hobbs, and unanimously carried, the Nominations Committee's recommendations were approved as presented.</p>		
<p>4.A Committee Reports, Curriculum/Work-Based Learning and Professional Development</p>	<p>Pat Bubb reported for Dr. Linda Wade, Curriculum/Work-Based Learning Committee Co-Chair, who was not present.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>

4.B Committee Reports, Executive	<p>Committee Chair Cesar Maldonado presented a report, including sharing information about the Tech Prep RGV's representatives who had been appointed to the board of the Rio Grande Regional Center for Innovation and Commercialization (Rio Grande RCIC). Tech Prep RGV's appointees to the RCIC Board, named by the Executive Committee on October 30, 2007, are as follows:</p> <ul style="list-style-type: none"> • Rick Ledesma, President and Founder, DataLogic Software, Inc., Harlingen • Morris Libson, Owner, Texas State Natural Gas, Inc., Eagle Pass • Sam O. Olivarez, President/Owner, Barrera's Supply Co., Inc., and Garden of Angels Cemetery, Mission • Derrick Swanberg, Partner, Swanberg Farms Partnership, Lyford • Ed Tamayo, former Executive Vice President, First Community Bank, Harlingen 	Continue working	Board, Committee and staff
4.C Committee Reports, Finance and Bylaws	There was no additional report.	Continue working	Committee and staff
4.D Committee Reports, Marketing and Awards	Committee Chair, Dean LaFever, reported that the Marketing and Awards Committee is on schedule for the event featuring General Sanchez, which has been rescheduled for April 17, 2008. Board member support and participation will be solicited in coming months.	Continue working	Committee, and staff
4.E Committee Reports, Nominations	There was no additional report.	Continue working	Board and Committee
4.F Committee Reports, Partnerships	Executive Director Pat Bubb reported for the committee, giving an overview of current MOUs and information about the labor market reports completed in the fall.	Continue working	Board, Committee, and Staff
4.G Committee Reports, Technology Initiatives	Technology Initiatives Committee Chair Sam Olivarez provided a report.	Continue working	Staff

4.H Committee Reports, Universities and Colleges	Committee Chair Pat Hobbs provided a report and shared that he looks forward to working with Linda Fossen in her capacity as the new chair of this committee.	Continue working	Committee, and staff
5. Staff Reports	Executive Director, Pat Bubb, shared brief comments about Belinda Torres' work on the regional conference and stated that the Board would hear a presentation by Ms. Torres at its February meeting.	None required	Not applicable
OTHER BUSINESS; ADJOURN	There was no further business to come before the Board; so the meeting was adjourned at approximately 12:30 p.m.	None required	Not applicable

Respectfully submitted,



Patricia G. (Pat) Bubb, Secretary of the Meeting