

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
12 noon Tuesday, February 27, 2007 – Rio Grande Valley Partnership, Weslaco, Texas

DIRECTORS PRESENT:

John A. Edwards, Ph.D.
Linda Fossen
Robert Gomez
Dean LaFever
Minnie Lucio
Sam O. Olivarez
Joe Vasquez
Stephen M. Vassberg
Perry A. Vaughn
Linda Wade, Ph.D.

UTPA, Vice President for Enrollment and Student Services
UTB/TSC, Associate Vice President for Enrollment Planning
TSTC Harlingen, Vice President for Financial Services
Texas Gas Service Company, Director for Rio Grande Valley
Cameron County Workforce Centers, Brownsville, Community Coordinator
Barrera's Supply Co., Inc., President
Community Volunteer
Community Volunteer
Associated General Contractors of the Rio Grande Valley, Executive Director
Harlingen CISD, Superintendent

DIRECTORS ABSENT:

Adrian A. Arriaga, CCIM, CIPS
Nicolas (Nick) Gonzalez
Pat Hobbs
Daniel King, Ph.D.
Robert Leftwich
Cesar Maldonado, P.E., PMP
Hollis V. Rutledge, Jr.
Joey Treviño
Rolando Vela

AAA Real Estate & Investments, Broker/Owner
South Texas College, Director of Public School Relations
Texas State Technical College, Vice President for Student Learning
Hidalgo ISD, Superintendent of Schools
United Launch Alliance, Material Planning
Maverick Engineering Inc., Vice President of Systems Development
Hollis Rutledge and Associates, Inc. President/CEO
Halff Associates, Planning/Business Development
Time Warner Cable, Public Affairs Manager

ASSOCIATE MEMBERS PRESENT:

Hernan Gonzalez
Felipe Reyes
Ron Tupper, M.S.
Richard Vaughan

Economic Development Corporation of Weslaco, Executive Director
Region One Education Service Center, Career and Technology Education Specialist
El Milagro Clinic, Chairman, Board of Directors
Burton Auto Supply, President

ASSOCIATE MEMBERS ABSENT:

Michael (Mike) Barrera, Ed.D.	McAllen ISD, Lead Director for Middle School Instruction and CTE
Charles Champion, Jr.	Brownsville ISD, Special Projects Officer
Roberto F. Loreda	PSJA ISD, Assistant Superintendent for Administration and School Operations
Jose G. Martin, Ph.D.	UTB/TSC, Provost and Vice President for Academic Affairs
Janice H. Mumford	Community Volunteer
Arnold Pedraza	Utility Engineering Specialists, Owner
Robert Rodriguez	South Texas Career and Technology Association, Vice-President
Estella L. Trevino	Edinburg Housing Authority, Executive Director
Romeo Villarreal	Romeo Villarreal Rental Properties, Owner

EMERITUS MEMBERS ABSENT:

Eduardo A. Campirano	Brownsville Public Utilities Board, Assistant General Manager & Chief Operations Officer
Ray Elledge	Texas Commercial Energy, Division Manager
Ed Tamayo	First Community Bank, Executive Vice President

GUESTS PRESENT:

Naomi Perales	Texas Gas Service Company, Community Relations Representative
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STAFF PRESENT:

Patricia G. (Pat) Bubb	Tech Prep RGV, Executive Director
Yvette Garza	Tech Prep RGV, Administrative Assistant
Eliza Groff	Tech Prep RGV, Administrative Secretary
Lilia Perez	Tech Prep RGV, Secretary

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board Vice President Sam Olivarez chaired the meeting in the absence of Board President Cesar Maldonado, and Eliza Groff served as secretary.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/ Welcome	<p>Board Vice President and Meeting Chair Sam Olivarez called the meeting to order. Board Member Stephen Vassberg gave the invocation and led the pledge of allegiance.</p> <p>Self-introductions followed. Olivarez welcomed all.</p> <p>There were no public comments.</p>	No action required	Not applicable
Board Bytes	<p>Meeting Chair Olivarez called on Pat Bubb, Tech Prep Executive Director. Bubb gave an overview of Tech Prep’s partnership with Cameron Works, Inc.</p> <p>A meeting of the Cameron County Youth Coalition Members and Partners had been set for Thursday, March 8, 2007, 9:00 a.m. to 11:00 a.m. Interested individuals were encouraged to participate.</p>	No action required	Not applicable
Action Item 1: Consider/Approve Board Minutes of November 28, 2006	The minutes of the Board meeting of November 28, 2006, were approved on motion made by Dean LaFever, seconded by Robert Gomez, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Finance & Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Co-Chair Joe Vasquez presented the Committee’s report and recommendations, which were as follow:</p> <ul style="list-style-type: none"> ● FY07 budget is currently \$1,339,962 ● Recommend approval of FY07 financial reports, including: <ul style="list-style-type: none"> □ Final budget for Cameron County Real World project in amount of \$180,000 □ Budget adjustments for Perkins Tech Prep account (net increase of \$13,740), Local Funds, First Generation Year 4 (increase of \$265,040), Advanced Manufacturing, Academic Leadership Alliance, and AmeriCorps ● Recommend approval of fund-raising report ● Continue to recommend that Board support the Marketing & Awards Committee’s marketing/fund-raising campaign ● Recommend revisions to Bylaws and Policies as per notice given on February 16. 	Work under approved budgets and enter into agreements as appropriate to implement approved plans.	Board, Committee and staff

	<ul style="list-style-type: none"> Proposed revised meeting schedule for Quarterly Board Meetings. <p>After discussion, on motion made by Joe Vasquez, seconded by Richard Vaughan, and unanimously carried, the Finance and Bylaws Committee's report and recommendations were approved.</p>		
Action Item 3: Consider/Approve Nominations Committee Reports and Recommendations	<p>Nominations Committee Chair Perry Vaughn presented the Committee's report and recommendations.</p> <ul style="list-style-type: none"> Mark Rainey resigned because he has accepted a new position and moved to another part of Texas Recommend that Lilly G. De La Rosa, Market Manager II, Capital One Bank, N.A., Brownsville, be named to fill the unexpired portion of Mark Rainey's term, with committee appointment to be determined after Ms. De La Rosa is added to the Board Recommend that Naomi Perales, Community Relations, Texas Gas Service, be named an Associate member and added to the Marketing & Awards Committee Additional recommendations will be forthcoming <p>After discussion, and on motion made by Perry Vaughn seconded by Joe Vasquez, and unanimously carried, the Nominations Committee's report and recommendations were approved.</p>	Work with new Board members and continue working	Board, Committee, and staff
4.A Committee Reports, Curriculum/Work-Based Learning and Professional Development	<p>Dr. Linda Wade, Curriculum/Work-Based Learning and Professional Development Committees Co-Chair, reported on the committee's activities, which were as follow:</p> <ul style="list-style-type: none"> Named Counselors of the Year at 13th Annual Counselors' Institute, February 15: <ul style="list-style-type: none"> Irma Aparacio, McAllen ISD—Elementary Rosie C. Perez, Weslaco ISD—Middle School Anabella Cantu, Edinburg CISD—High School LRGV Counselors' Network met on 01/30/07; next meeting to be set for early April Met jointly with Universities & Colleges Committee and LRGV P-16 Council on 02/15/07; next meeting set for 05/03/07 	Continue working	Board, Committee, and staff
4.B Committee	There was no report.	Continue	Board, Committee and staff

Reports, Executive		working	
4.C Committee Reports, Finance and Bylaws	There was no additional report.	Continue working	Committee and staff
4.D Committee Reports, Marketing and Awards	There was no additional report.	Continue working	Committee, and staff
4.E Committee Reports, Nominations	There was no additional report.	Continue working	Board and Committee
4.F Committee Reports, Partnerships	<p>Executive Director Pat Bubb reported for the committee in the absence of Committee Chair Adrian A. Arriaga, as follows:</p> <ul style="list-style-type: none"> • Current MOUs <ul style="list-style-type: none"> – ALA partnership – Cameron Works – WorkFORCE Solutions – Two Spaceport boards – Various hospitals for work-based learning – RGV Allied Health Training Alliance – 1st Generation Project MOUs • Cameron County Youth Coalition meeting held on October 31, 2006; next meeting set for March 8, 2007. 	Continue working	Board, Committee, and Staff
4.G Committee Reports, Technology Initiatives	<p>Committee Chair Sam Olivarez and Executive Director Pat Bubb gave the committee's report, as follows:</p> <ul style="list-style-type: none"> • Advanced Manufacturing (A-MAN) high school project is continuing; work on a manufacturing careers handbook is underway at this time • Work continues on establishing regional BEST Robotics HUB at UTPA for October 2007 competition • Staff are working on a proposal to extend the project and expand to lower grades <p>Richard Vaughan commented on students' lack of work experience and</p>	Continue working	Staff

	education. Linda Fossen explained that universities and colleges are receiving less funding every year. Ron Tupper expressed his concern with the poverty rate in the Lower Rio Grande Valley and the lack of expectation for youngsters.		
4.H Committee Reports, Universities and Colleges	There was no additional report	Continue working	Committee, and staff
5. Staff Reports	Executive Director Pat Bubb referred all to the staff reports included in the briefing packet and announced Todd Holland's resignation to become a full time pastor in Madras, Oregon. She called attention to Holland's letter to the Board, included in the packet. Bubb then announced that Yvette Garza will be leaving Tech Prep in May 2007 and Eliza Groff will be assuming Garza's duties.	None required	Not applicable
OTHER BUSINESS; ADJOURN	Meeting Chair Sam Olivarez reported that the next Board meeting will be held on May 29, 2007, at 12:00 noon, in Weslaco. There was no further business to come before the Board; so the meeting was adjourned at approximately 1:00 p.m.	None required	Not applicable

Respectfully submitted,

Eliza Groff, Secretary of the Meeting