

**TECH PREP OF THE RIO GRANDE VALLEY, INC.**  
**MINUTES OF ANNUAL MEETING OF THE VOTING MEMBERS AND BOARD OF DIRECTORS**  
9:30 AM – 11:15 AM Tuesday, October 30, 2007 - Best Western Palm Aire Motel & Suites, Weslaco, Texas

**MEMBERS REPRESENTED BY VOTING DELEGATES OR PROXIES:**

**Independent School District Member:**

Brownsville ISD  
Edcouch-Elsa ISD  
Harlingen CISD  
Hidalgo ISD  
La Feria ISD  
La Joya ISD  
La Villa ISD  
Los Fresnos CISD  
McAllen ISD  
Mercedes ISD  
Mission CISD  
Point Isabel ISD  
Progreso ISD  
Rio Hondo ISD  
Roma ISD  
San Benito CISD  
Santa Rosa ISD  
Sharyland ISD  
Valley View ISD  
Weslaco ISD

**College/University Member:**

South Texas College  
Texas Southmost College at Brownsville  
Texas State Technical College, Harlingen  
The University of Texas at Brownsville  
The University of Texas Pan America

**Voting Delegate:**

Felipe Reyes, CTE Director  
Veronica Alonzo Saenz, High School Counselor  
Dr. Linda Wade, Superintendent  
Gloria Cepeda, Executive Director for Office of Teaching & Learning  
Eberto Mireles, Principal  
Jose Ramirez, III, CTE Director  
Jaime Garcia, High School Counselor  
Adrian Dorsett, CTE Director  
Lilia Sandoval, CTE Director  
Silvia Carlin, Student Services Coordinator  
Sergio Peña, CTE Director  
Sandra Rodriguez, CTE Instructor  
Delhma Jetton, Federal Programs Director  
Anneliese McMinn, Superintendent  
Mario Escobar, CTE Director  
Hector Rendon, CTE Director  
Heriberto Villarreal, Superintendent  
Scott Owings, Superintendent  
Dr. Rosemary Maciel, Superintendent  
Ivanelle Guerra, CTE Supervisor

Belinda Garces, Dual Enrollment, Workforce Program Specialist  
Linda Fossen, Associate Vice President for Enrollment Planning  
Pat Hobbs, Vice President for Student Learning  
Linda Fossen, Associate Vice President for Enrollment Planning  
Dr. John Edwards, Vice President for Enrollment & Student Services

**Other Member:**

Region One Education Service Center  
South Texas Career and Technology Association

Kristin Tibett, T-STEM Coordinator  
Hector Rendon, Vice President

**GUESTS/REPRESENTATIVES PRESENT:**

**MEMBERS ABSENT (NOT REPRESENTED BY VOTING DELEGATES OR PROXIES):**

**Independent School District Members:**

Donna ISD	Progreso ISD
Edinburg CISD	Rio Grande City CISD
Lasara ISD	San Isidro ISD
Lyford CISD	San Perlita ISD
Monte Alto ISD	Santa Maria ISD
PSJA ISD	South Texas ISD

**Other Members:**

Area II, Region III Business Professionals of America  
IDEA Public Schools  
Teach for America – Rio Grande Valley

**DIRECTORS PRESENT:**

John A. Edwards, Ph.D.  
Linda Fossen  
Belinda Guzman-Garces  
Pat Hobbs  
Dean LaFever  
Robert Leftwich  
Cesar Maldonado, P.E.,PMP  
Sam Olivarez  
Linda Wade, Ph.D.

UTPA, Vice President for Enrollment and Student Services  
UTB/TSC, Associate Vice President for Enrollment Planning  
South Texas College, Dual Enrollment, Workforce Program Specialist  
Texas State Technical College-Harlingen, Vice President for Student Learning  
Texas Gas Service Company, Director for Rio Grande Valley  
United Launch Alliance, Material Planning  
Maverick Engineering, Inc., Vice President of Systems Development  
Barrera’s Supply Co., Inc., President/Owner  
Harlingen CISD, Superintendent

**DIRECTORS ABSENT:**

Adrian A. Arriaga, CCIM, CIPS  
Lilly G. De La Rosa  
Robert Gomez  
Hernan Gonzalez  
Minnie Lucio  
Hollis V. Rutledge, Jr.  
Joey Treviño  
Joe Vasquez  
Stephen M. Vassberg  
Perry Vaughn  
Richard Vaughan  
Rolando Vela  
Janice Wiley, Ed.D.

AAA Real Estate & Investments, Broker/Owner  
Capital One Bank, Market Manager II  
TSTC, Vice President for Financial Services  
Weslaco Economic Development Corporation, Executive Director  
Cameron Works Workforce Centers, Community Coordinator  
Hollis Rutledge and Associates, Inc., President and CEO  
Half Associates, Planning/Business Development  
Community Volunteer  
Community Volunteer  
Associated General Contractors-RGV, Executive Director  
Burton Auto Supply Companies, President  
Time Warner Cable, Public Affairs Manager  
Region One ESC, Deputy Director for Instructional Support

**ASSOCIATE MEMBERS PRESENT:**

Yvette Garza  
Naomi Perales  
Hector Rendon  
Felipe Reyes

Community Volunteer  
Texas Gas Service Company, Community Relations  
San Benito CISD, CTE Director  
Brownsville ISD, CTE Director

**ASSOCIATE MEMBERS ABSENT:**

Rachel Arcaute  
Roberto F. Loreda  
Jose G. Martin, Ph.D.  
Janice Mumford  
Arnold Pedraza  
Estella L. Treviño  
Ron Tupper  
Romeo Villarreal

McAllen ISD, Administrator Liaison for Higher Education  
Donna ISD, Interim Superintendent  
UTB/TSC, Provost & Vice President for Academic Affairs  
Community Volunteer  
Utility Engineering Specialists, Owner  
Edinburg Housing Authority, Executive Director  
El Milagro Clinic, Chairman, Board of Directors  
Romeo Villarreal Rental Properties, Owner

**STAFF PRESENT:**

Ray Anzaldua  
Pat Bubb  
Rosemary Guerra

Manufacturing Program Specialist  
Executive Director  
Secretary

Priscilla Martinez  
Lilia Perez

P-16 Field Specialist  
Secretary

**VISITORS:**

Dr. Charly Simmons  
Kimberly Gail Brand  
Pearl Cazares  
Emily Ratliff  
Oscar Villarreal

Kuder Inc., Texas Field Manager  
La Feria High School, student  
La Feria High School, student  
La Feria High School, student  
La Feria High School, counselor

Pursuant to notice duly given, the annual meeting of the voting members and Board of Tech Prep of the Rio Grande Valley, Inc., was held at the above time and place with the above persons participating. Cesar Maldonado chaired the meeting, and Pat Bubb served as secretary.

**Call to Order; Opening Ceremony.** A quorum was present, and Cesar Maldonado called the meeting to order. Associate Board member Yvette Garza led the invocation and pledge of allegiance.

There were then self-introductions of everyone present.

Maldonado welcomed all and invited announcements or comments from the members. There were no public announcements or comments from the members at this time.

Maldonado then shared opening remarks. He stated that Tech Prep RGV will be looking at its strategic-plan rewrite in the coming months, thinking in terms of reinventing ourselves. He shared thoughts about capitalizing on successes and increasing visibility at the state level as we work with P-16 initiatives, TBEC initiatives, and the state Emerging Technology Fund—a partnership that can help all of us in Tech Prep guide our students to the economies of the future. Maldonado had brought with him a recent newspaper article entitled “Dropout Factories”; he shared comments about that article in relation to our collaborative work in Tech Prep.

**Greetings from Regional Partners:** Maldonado extended greetings to Regional Partners and yielded the floor to Tech Prep Board member Linda Fossen, Associate Vice President for Enrollment Planning, the University of Texas at Brownsville and Texas Southmost College. UTB/TSC is a member of the leadership committee for the Education & Career EXPO that is held in Harlingen each fall. UTB/TSC sponsored the Education & Career EXPO competition for 2007, and Linda Fossen introduced Kimberly Brandt, Pearl Casares, and Emily Ratliff, all of whom won this year’s competition and received awards. Fossen shared comments and presented the students, who were accompanied by leaders from their schools, with their EXPO competition awards.

Maldonado then introduced Kristin Tribett, Coordinator for the T-STEM (Texas Science, Technology, Engineering and Mathematics) Center at the Region One Education Service Center, who shared remarks about the T-STEM Center's work, which includes, but is not limited to, partnerships with Tech Prep RGV.

Thereafter, Maldonado introduced Dr. Charly Simmons of TBEC/KUDER, who shared the work TBEC is doing in collaboration with KUDER for implementation of AchieveTexas initiatives in this region and throughout the state.

**Action Item: Consider and Approve Minutes of Members' Meeting of October 31, 2006.** The group reviewed the minutes of the 2006 annual meeting, which were included in the packet for the meeting.

The minutes of the annual meeting were approved on motion made by Pat Hobbs, seconded by Sam Olivarez, and unanimously carried.

**Action Item: Ratify Board's Actions from November 1, 2006, through October 20. 2--8:** A written report of the Board's activities during the past six months was included in the packet for the meeting. There were reports by committee chairs, as follows:

Curriculum/Work-Based Learning and Professional Development Committee:	Dr. Linda Wade reported with assistance of Contractor Blanca Munoz.
Executive Committee:	Cesar Maldonado
Finance and Bylaws Committee:	Pat Bubb reported for Joe Vasquez/Robert Gomez.
Marketing and Awards Committee:	Dean LaFever reported.
Nominations Committee:	Pat Bubb reported for Perry A. Vaughn.
Partnerships Committee:	Pat Bubb reported for Adrian A. Arriaga.
Technology Initiatives Committee:	Sam Olivarez reported.
Universities and Colleges Committee:	Pat Hobbs reported.

After all reports and discussions were completed, the Board's actions during the past six months were ratified on motion made by Pat Hobbs, seconded by Dr. Linda Wade, and unanimously carried.

**Action Item:** Cesar Maldonado shared the Nominations Committee recommended slate of new Board members with participants. Voting members then voted for new Members of the Board of Directors. Elections were held by ballot. Directors elected by the voting members are as follows:

Employers: Lilly G. De La Rosa Assistant Vice President, Market Manager II--Mid Valley,  
Capital One Bank, N.A., San Benito  
Hernan Gonzalez, Executive Director, Economic Development Corporation of Weslaco

Robert A. Leftwich, Material Planning, United Launch Alliance (formerly Lockheed Martin), Harlingen  
Hollis V. Rutledge, Jr., President and CEO, Hollis Rutledge and Associates, Inc.  
Joey Trevino, Planning/Business Development, Halff Associates, McAllen

Educators: Linda Fossen, Associate Vice President for Enrollment Planning, UTB/TSC  
Roel Gonzalez, Superintendent of Schools, Rio Grande City CISD  
Dr. Norma L. Salaiz, Superintendent of Schools, La Villa ISD  
Dr. Linda Wade, Superintendent of Schools, Harlingen CISD  
Dr. Janice Wiley, Deputy Director for Instructional Support, Region One Education Service Center, Edinburg

At-Large: Minnie Lucio, Community Coordinator, Cameron Works Workforce Centers, Brownsville

All Directors will serve two-year terms beginning October 31, 2007, and ending October 27, 2009.

Three Director vacancies (two Private-Sector Employer, one At-Large) remain unfilled pending further action.

Associates added to the Board are as follows:

Rachel Arcaute, Administrator Liaison for Higher Education, McAllen ISD  
Felipe Reyes, Administrator for Career and Technical Education, Brownsville ISD  
Stephen M. Vassberg, Community Volunteer (former Associate Vice President for Workforce and  
Economic Development, Texas State Technical College Harlingen)

**Briefing Items:** Executive Director Pat Bubb gave an overview of upcoming meetings and events.

**Adjournment:** There was no further business; so the meeting was adjourned at approximately 11:15 a.m.

Respectfully submitted,



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Pat Bubb, Secretary of the Meeting