

**TECH PREP OF THE RIO GRANDE VALLEY, INC.**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
12 noon Tuesday, September 26, 2006 – Best Western Palm Aire Motel and Suites, Weslaco, Texas

**DIRECTORS PRESENT:**

John A. Edwards, Ph.D.	UTPA, Vice President for Enrollment and Student Services
Robert Gomez	TSTC, Vice President for Financial Services
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Daniel King, Ph.D.	Hidalgo ISD, Superintendent of Schools
Dean LaFever	Texas Gas Service Company, Director for Rio Grande Valley
Robert Leftwich	Lockheed Martin, Material Planning
Cesar Maldonado, P.E.	Maverick Engineering Inc., Vice President of Systems Development
Joey Treviño	Half Associates, Planning/Business Development
Joe Vasquez	Mid Valley Health Systems/Knapp Medical Center, Vice President of HR
Stephen M. Vassberg	Community Volunteer
Perry A. Vaughn	Associated General Contractors-RGV, Executive Director
Linda Wade, Ph.D.	Harlingen CISD, Superintendent

**DIRECTORS ABSENT:**

Adrian A. Arriaga, CCIM, CIPS	AAA Real Estate & Investments, Broker/Owner
Linda Fossen	UTB/TSC, Associate Vice President for Enrollment Planning
Nicolas (Nick) Gonzalez	South Texas College, Director of Public School Relations
Minnie Lucio	Cameron County Workforce Centers, Brownsville, Community Coordinator
Sam O. Olivarez	Barrera's Supply Co., Inc., President
Mark Rainey, PHR	South Texas Health Systems, Associate Administrator
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., President and CEO
Rolando Vela	Time Warner Cable, Public Affairs Manager

**ASSOCIATE MEMBERS PRESENT:**

Charles Champion, Jr.	Brownsville ISD, Special Projects Officer
Hernan Gonzalez	Economic Development Corporation of Weslaco, Executive Director
Felipe Reyes	Region One Education Service Center, CATE Education Specialist

**ASSOCIATE MEMBERS ABSENT:**

Michael (Mike) Barrera, Ed.D.	McAllen ISD, Lead Director for Middle School Instruction and CATE
Roberto F. Loreda	PSJA ISD, Asst. Superintendent for Administrators and School Operations
Jose G. Martin, Ph.D.	UTB/TSC, Provost and Vice President for Academic Affairs
Janice H. Mumford	Community Volunteer
Arnold Pedraza	Utility Engineering Specialists, Owner
Robert Rodriguez	South Texas Career and Technology Association, Vice-President
Estella L. Trevino	Edinburg Housing Authority, Executive Director
Ron Tupper, M.S.	El Milagro Clinic, Chairman, Board of Directors
Richard Vaughan	Burton Auto Supply, President
Romeo Villarreal	Romeo Villarreal Rental Properties, Owner

**EMERITUS MEMBERS ABSENT:**

Eduardo A. Campirano	Brownsville Public Utilities Board, Assist. General Manager & Chief Operations Officer
Ray Elledge	Texas Commercial Energy, Division Manager
Ed Tamayo	First Community Bank, Executive Vice President

**GUESTS PRESENT:**

Joe Calvillo	ACT/RGV, Program Coordinator
Angel Mendez	TSTC, Director, Collaborative Projects

**STAFF PRESENT:**

Ray Anzaldua, CMfgE, CMfgT	Tech Prep RGV, Manufacturing Program Specialist
Pat Bubb	Tech Prep RGV, Executive Director
Yvette Garza	Tech Prep RGV, Administrative Assistant
Vicky Millhimes	Secretary, Business Services

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board President Cesar Maldonado chaired the meeting, and Yvette Garza served as secretary.

<b>Agenda Item</b>	<b>Key Points Discussed</b>	<b>Actions to Be Taken</b>	<b>Person Responsible and Timelines</b>
Call to Order/ Welcome	<p>Board Chair Cesar Maldonado called the meeting to order and called on Steve Vassberg to give the invocation.</p> <p>Community Volunteer Steve Vassberg gave the invocation, and led the pledge of allegiance.</p> <p>Self-introductions followed.</p> <p>There were no public comments.</p>	No action required	Not applicable
Board Bytes	<p>Board Chair Maldonado called on Executive Director Pat Bubb to present Board orientation information. Bubb reported on the insurance maintained by Tech Prep RGV, which includes:</p> <ul style="list-style-type: none"> <li>• Directors' and Officers' Liability Insurance</li> <li>• Commercial General Liability Insurance</li> </ul>	No action required	Not applicable
Action Item 1: Consider/Approve Board Minutes of July 25, 2006	The minutes of the Board meeting of July 25, 2006, were approved on motion made by Pat Hobbs, seconded by Robert Gomez, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Executive Committee Reports and Recommendations	<p>Executive Committee Chair Cesar Maldonado presented the Committee's recommendation to extend the 2002-2006 strategic plan through August 31, 2007, because of the new AmeriCorps planning grant awarded to Tech Prep RGV and other potential new opportunities that may be forthcoming this year.</p> <p>After discussion, on motion made by Joe Vasquez, seconded by Pat Hobbs, and unanimously carried, the Executive Committee's report and recommendation were approved.</p>	Continue working	Board, Committee and staff

<p>Action Item 3: Consider/Approve Finance and Bylaws Committee Reports and Recommendations</p>	<p>Finance and Bylaws Committee Co-Chair Joe Vasquez introduced and welcomed Hernan Gonzalez, new Associate Board Member who is serving on the Finance and Bylaws Committee.</p> <p>Finance and Bylaws Committee Co-Chair Robert Gomez presented the Committee's financial reports. The FY07 budget is currently \$1,020,070.</p> <p>Vasquez then continued by presenting the recommendations, which were as follows:</p> <ul style="list-style-type: none"> <li>• Recommend approval of FY06 financial reports</li> <li>• Recommend approval of \$10,000 contract and budget for 21<sup>st</sup> Century Learning Community Project Year 3, contract with Hidalgo ISD</li> <li>• Recommend approval of FY07 financial reports including adjustments in budgets for Perkins Tech Prep and First-Generation Pilot Project Year Four contracts</li> <li>• Recommend approval of fund-raising report and related projects and contracts (if funding awarded)</li> <li>• Recommend that Board participate in a fund-raising campaign</li> <li>• Recommend that January Board meeting be moved to February</li> </ul> <p>Vasquez stressed that his committee will bring recommendations for Bylaws and Policies modifications (if any) in November. Vasquez encouraged the Board members to read both these documents and provide the Committee Chairs with any recommendations for consideration.</p> <p>After discussion, on motion made by Pat Hobbs, seconded by Dean LaFever, and unanimously carried, the Finance and Bylaws Committee's reports and recommendations were approved.</p>	<p>Work under approved budgets and enter into agreements as appropriate to implement approved plans.</p>	<p>Board, Committee and staff</p>
<p>4.A Committee Reports, Curriculum/Work-Based Learning and Professional Development</p>	<p>Dr. Linda Wade, Curriculum/Work-Based Learning Committee Co-Chair, reported on the committee's activities which were as follow:</p> <ul style="list-style-type: none"> <li>• 08/15/06—successful back-to-school event for Superintendents and others at Region One ESC</li> <li>• 09/06/06—joint committee meeting, with Universities &amp; Colleges and LRGV P-16 Council</li> </ul>	<p>Continue working</p>	<p>Board, Committee, and staff</p>

	<ul style="list-style-type: none"> <li>• 09/21/06—follow-up presentation by Dr. Lee Holcombe for evaluation study, made during Superintendents’ meeting, was well received</li> <li>• 11/14/06—Next joint committee meeting, again with Universities &amp; Colleges and LRGV P-16 Council, scheduled for 9:30 a.m. in Weslaco</li> <li>• Conference planning has begun—tentatively set for last week in November at South Padre Island</li> </ul>		
4.B Committee Reports, Executive	There was no additional report.	Continue working	Board, Committee and staff
4.C Committee Reports, Finance and Bylaws	There was no additional report.	Continue working	Committee and staff
4.D Committee Reports, Marketing and Awards	<p>Committee Chair, Dean LaFever, reported for the Marketing and Awards Committee:</p> <ul style="list-style-type: none"> <li>• Final Tech Prep Texas Scholars report for FY06: 7,908 students from 29 school districts (2004-05, 6,899 students from 27 school districts)</li> <li>• Committee meeting scheduled for 10 a.m. on October 3 in Harlingen</li> </ul> <p>LaFever also reported that Tech Prep would be participating in HESTEC this year at UTPA to help promote the Tech Prep program.</p>	Continue working	Committee, and staff
4.E Committee Reports, Nominations	<p>Committee Chair Perry A. Vaughn gave the committee’s report which was as follows:</p> <ul style="list-style-type: none"> <li>• Marilyn Gilbert, Brownsville Public Utilities Board, has resigned</li> <li>• There are now five Board vacancies to be filled</li> </ul> <p>A meeting will be scheduled to address this issue prior to the annual meeting.</p>	Continue working	Board and Committee
4.F Committee Reports, Partnerships	<p>Executive Director Pat Bubb reported for the committee in the absence of Committee Chair Adrian A. Arriaga. Bubb gave an overview of current MOUs which are as follow:</p> <ul style="list-style-type: none"> <li>• Current MOUs <ul style="list-style-type: none"> <li>– ALA partnership</li> <li>– Cameron Works</li> </ul> </li> </ul>	Continue working	Board, Committee, and Staff

	<ul style="list-style-type: none"> <li>– WorkFORCE Solutions</li> <li>– Two Spaceport boards</li> <li>– Various hospitals for work-based learning</li> <li>– RGV Allied Health Training Alliance</li> <li>– 1st Generation Project MOUs</li> </ul> <ul style="list-style-type: none"> <li>• Bubb also reported that our 2006 Labor Market Report has been completed, distributed to Board, and put onto our website; additional distribution will follow</li> </ul>		
4.G Committee Reports, Technology Initiatives	<p>In the absence of Technology Initiatives Committee Chair Sam Olivarez, Executive Director Pat Bubb reported for the committee:</p> <ul style="list-style-type: none"> <li>• Advanced Manufacturing (A-MAN) high school project is well underway</li> <li>• A-MAN Technology Scholars Academy project for grades 6-8, with career fair for younger children, would expand and support this initiative—NSF award announcements still pending; if NSF funding is not awarded, will seek other revenue streams for expansion</li> </ul>	Continue working	Staff
4.H Committee Reports, Universities and Colleges	<p>Committee Chair Pat Hobbs gave the committee’s report which was as follow:</p> <ul style="list-style-type: none"> <li>• Implementation of CATEMA on high school, college and university campuses is continuing</li> <li>• Updated STC Tech Prep plans have been completed and made available on the web—plans can be accessed at this address: <a href="http://www.techpreprgv.com/educators/articulation.html">www.techpreprgv.com/educators/articulation.html</a></li> <li>• Work almost completed for upward-articulation agreement in engineering/science with UTPA; beginning now on similar agreement with UTB/TSC</li> <li>• College for Texans Campaign and RGV Two-Step are continuing</li> <li>• Next meeting set for 9:30 a.m. on 11/14/06 in Weslaco</li> </ul> <p>Mr. Hobbs then shared information about current events at TSTC, including the college’s relatively new authority to offer an academic core degree of 48 hours (thereby facilitating university transfer programs), CATEMA coding, dual enrollment, math academies at various high schools, and STEM</p>	Continue working	Committee, and staff

	<p>Academies. Mr. Hobbs then let the Board know that an invitation would be forthcoming to hear a futurist named Jim Brazell speak at TSTC on December 19.</p> <p>Dr. John Edwards shared information about his pleasure with improving statistics for incoming freshmen at UTPA. He also shared information about the UTPA Mobile Go Center operations in the South Texas Area.</p> <p>Pat Bubb then shared the information that the UTPA Mobile Go Center had been well received at the Education &amp; Career EXPO 2006 held on the TSTC campus on September 21, 2006.</p>		
5. Staff Reports	<p>Executive Director, Pat Bubb, introduced Ray Anzaldua to present the BEST Robotics competition that is incorporated into the A-MAN project.</p> <p>Ray Anzaldua reported on the competition and presented a video.</p>	None required	Not applicable
OTHER BUSINESS; ADJOURN	<p>Cesar Maldonado expressed his thanks to Hernan Gonzalez for joining the Tech Prep Board and its Finance &amp; Bylaws Committee.</p> <p>Maldonado also thanked Robert Leftwich for Lockheed Martin's \$400 donation to the Tech Prep Scholarship fund.</p> <p>There was no further business to come before the Board; so the meeting was adjourned at approximately 1:00 p.m.</p>	None required	Not applicable

Respectfully submitted,

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Yvette Garza, Secretary of the Meeting