

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
12 noon Tuesday, May 30, 2006—Plaza Royal Hotel, 3777 North Expressway, Brownsville, Texas

DIRECTORS PRESENT:

Linda Fossen	UTB/TSC, Associate Vice President for Enrollment Planning
Marilyn D. Gilbert	Brownsville Public Utilities Board, Energy Risk Manager
Robert Gomez	TSTC, Vice President for Financial Services
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Minnie Lucio	Cameron County Workforce Centers, Brownsville, Community Coordinator
Joe Vasquez	Mid Valley Health Systems/Knapp Medical Center, Vice President of HR
Perry A. Vaughn	Associated General Contractors-RGV, Executive Director

DIRECTORS ABSENT:

Adrian A. Arriaga, CCIM, CIPS	AAA Real Estate & Investments, Broker/Owner
John A. Edwards, Ph.D.	UTPA, Vice President for Enrollment and Student Services
Nicolas (Nick) Gonzalez	South Texas College, Director of Public School Relations
Daniel King, Ph.D.	Hidalgo ISD, Superintendent of Schools
Dean LaFever	Texas Gas Service Company, Director for Rio Grande Valley
Robert Leftwich	Lockheed Martin, Material Planning
Cesar Maldonado, P.E.	Maverick Engineering Inc., Vice President of Systems Development
Sam O. Olivarez	Barrera's Supply Co., Inc., President
Mark Rainey, PHR	South Texas Health Systems, Associate Administrator
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., President and CEO
Joey Treviño	Half Associates, Planning/Business Development
Linda Wade, Ph.D.	Harlingen CISD, Superintendent

ASSOCIATE MEMBERS PRESENT:

Charles Champion, Jr.	Brownsville ISD, Special Projects Officer
Jose G. Martin, Ph.D.	UTB/TSC, Provost and Vice President for Academic Affairs

ASSOCIATE MEMBERS ABSENT:

Michael (Mike) Barrera, Ed.D.
Connie Guerra
Roberto F. Loreda
Shannon Milum

Janice H. Mumford
Arnold Pedraza
Estella L. Trevino
Ron Tupper, M.S.
Rolando Vela
Romeo Villarreal

McAllen ISD, Lead Director for Middle School Instruction and CATE
Region One ESC, Director, Migrant, Bilingual and High School Programs
PSJA ISD, Asst. Superintendent for Administrators and School Operations, and Mayor of San Juan
Los Fresnos CISD, Vice President, South Texas Association of Career and Technology Administrators
and Supervisors
Community Volunteer
Utility Engineering Specialists, Owner
Edinburg Housing Authority, Executive Director
El Milagro Clinic, Chairman, Board of Directors
Time Warner Cable, Public Affairs Manager
Romeo Villarreal Rental Properties, Owner

EMERITUS MEMBERS ABSENT:

Eduardo A. Campirano
Ray Elledge
Ed Tamayo

Brownsville Public Utilities Board, Assist. General Manager & Chief Operations Officer
Texas Commercial Energy, Division Manager
First Community Bank, Executive Vice President

GUESTS PRESENT:

Gisela Banda

TSTC, Accounting Supervisor

STAFF PRESENT:

Ray Anzaldúa, CMfgE, CMfgT
Pat Bubb
Yvette Garza
Evelyn Gonzalez
Martha Gutierrez
Juan Leal

Tech Prep RGV, Manufacturing Program Specialist
Tech Prep RGV, Executive Director
Tech Prep RGV, Administrative Assistant
Tech Prep RGV, Secretary
Real World Coordinator/Worksite Learning Specialist
Tech Prep RGV, First-Generation Specialist/Real World Advisor

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum of Executive Committee members was present and participating, allow actions to be taken. Executive Committee member Joe Vasquez chaired the meeting in the absence of Board Chair Cesar Maldonado, and Yvette Garza served as secretary.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/ Welcome	<p>Director and Universities and Colleges Committee Chair, Pat Hobbs, called the meeting to order.</p> <p>Executive Director Pat Bubb gave the invocation. Bubb gave a special welcome to Dr. Martin from UTB/TSC.</p>	No action required	Not applicable
Board Bytes	Bubb then gave an overview of the Advanced Manufacturing Project and introduced Ray Anzaldua to tell more about the project. Anzaldua shared information about his background and provided additional information about the project.	No action required	Not applicable
Action Item 1: Consider/Approve Board Minutes of March 28, 2006	The minutes of the Board meeting of March 28, 2006, were approved on motion made by Perry Vaughn, seconded by Pat Hobbs, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Finance and Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Committee Chair Joe Vasquez presented the committee's reports and recommendations, which were as follows:</p> <ul style="list-style-type: none"> ● FY06 budget is currently \$1,923,123 ● Recommend approval of FY05 audit ● Recommend approval of FY06 financial reports, including budget and contracts for this year's ALA project ● Recommend approval of \$2,000 contract with South Texas College from current Tech Prep funds ● Recommend approval of Tech Prep plan and budget for FY07 ● Recommend approval of fund-raising report and related projects and contracts, as well as proposal submissions <p>On motion made by Joe Vasquez (no second required because the motion comes from committee) and unanimously carried, the Finance and Bylaws Committee's reports and recommendations were approved.</p>	Work under approved budgets and enter into agreements as appropriate to implement approved plans.	Board, Committee and staff

<p>Action Item 3: Consider/Approve Marketing & Awards Committee Reports and Recommendations</p>	<p>In the absence of Committee Chair Dean LaFever, Executive Director Pat Bubb presented the committee's report and recommendations. The recommendations were as follow:</p> <ul style="list-style-type: none"> ● Recommend that new requirements for Tech Prep Texas Scholars, which align with the Texas Business and Education Coalition's Texas Scholars: High School and Beyond, including a "Texas Ready" standard, be adopted effective for the Class of 2010 ● Current requirements to remain effective for all graduating classes through the Class of 2009 <p>Thereafter, on motion made by Pat Hobbs, seconded by Robert Gomez, and unanimously carried, the Marketing & Awards Committee's report and recommendations were approved.</p>	<p>Continue working</p>	<p>Board, Committee and staff</p>
<p>Action Item 4: Consider/Approve Nominations Committee Reports and Recommendations</p>	<p>Committee Chair Perry Vaughn reported on this committee's reports and recommendations. The Board vacancies were discussed. Recommendations were as follows:</p> <ul style="list-style-type: none"> ● That Rolando Vela, Public Affairs Manager, Time Warner Cable, be moved from Associate membership to Director, to fill the unexpired term of Moose Miller, who resigned due to a move out of the Valley. ● That Stephen M. Vassberg be named a Director as a community volunteer, to fill the unexpired term of Janice H. Mumford, who has moved to Associate membership because her schedule makes participation in many Board meetings impractical. <p>After discussion, this committee's report and recommendations were approved on motion made by Pat Hobbs, seconded by Marilyn Gilbert, and unanimously carried.</p>	<p>Continue working</p>	<p>Board, Committee and staff</p>
<p>5.A Committee Reports, Curriculum/Work-Based Learning</p>	<p>In the absence of Curriculum/Work-Based Learning Committee Co-Chairs Dr. Linda Wade and Dr. Danny King, Executive Director Pat Bubb reported on the committee's activities. The ALA project has begun for Summer 2006 with 32 teachers involved.</p>	<p>Continue working</p>	<p>Board, Committee, and staff</p>
<p>5.B Committee Reports, Executive</p>	<p>In the absence of Executive Committee Chair Cesar Maldonado, Joe Vasquez reported for committee, which met to conduct the Executive Director's evaluation and discuss other business on May 26, 2006.</p>	<p>Continue working</p>	<p>Committee and staff</p>

	<p>The committee is in discussion and planning of a smaller, but more concentrated board membership. Robert Gomez added that in the last meeting it was mentioned that more volunteers are needed to accomplish more that can be done. Vasquez then added that he is suggested that Executive Committee members be just committee members, not having to serve as Board or Associate Members.</p> <p>Meeting Chair Vasquez added that as new people come on to the board, an orientation to Tech Prep needs to be given. Even for those already on the board, an orientation to Tech Prep would be important.</p>		
5.C Committee Reports, Finance and Bylaws	There was no additional report.	Continue working	Committee and staff
5.D Committee Reports, Marketing and Awards	There was no additional report.	Continue working	Committee, and staff
5.E Committee Reports, Nominations	There was no additional report.	Continue working	Board and Committee
5.F Committee Reports, Partnerships	Executive Director Pat Bubb reported for the committee in the absence of Committee Chair Adrian A. Arriaga. Bubb gave an overview of the current MOUs, and updated the board regarding the status of the Labor Market Report. The report will be completed soon—hopefully in July.	Continue working	Board, Committee, and Staff
5.G Committee Reports, Professional Development	Executive Director Pat Bubb reported for the Professional Development Committee in the absence of a chair for the committee at this time. Bubb gave statistics of professional development as of March 30, 2006.	Continue working	Staff
5.H Committee Reports, Technology Initiatives	In the absence of Technology Initiative Chair, Sam Olivarez, Executive Director Pat Bubb reported for the committee. The Advanced Manufacturing Project is one of this committee’s major activity items at this time, with a great deal of work to be done.	Continue working	Committee, and staff
5.I Committee Reports, Universities and	Universities and Colleges Committee Chair Pat Hobbs reported for the committee.	Continue working	Committee, and staff

Colleges	Hobbs gave an overview of the different trainings and activities that have taken place or are taking place at this time. All are in an effort to draw students to the colleges.		
6. Staff Reports	Meeting Chair, Joe Vasquez, reported that staff reports were included in packet for Board's review.	None required	Not applicable
OTHER BUSINESS; ADJOURN	There was no further business to come before the Board; so the meeting was adjourned at approximately 1:00 p.m.	None required	Not applicable

Respectfully submitted,

Yvette Garza, Secretary of the Meeting