

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS

12 noon Tuesday, July 25, 2006—South Texas College Technology Center, 3700 W. Military Hwy., McAllen, Texas

DIRECTORS PRESENT:

Marilyn D. Gilbert	Brownsville Public Utilities Board, Energy Risk Manager
Robert Gomez	TSTC, Vice President for Financial Services
Nicolas (Nick) Gonzalez	South Texas College, Director of Public School Relations
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Daniel King, Ph.D.	Hidalgo ISD, Superintendent of Schools
Minnie Lucio	Cameron County Workforce Centers, Brownsville, Community Coordinator
Cesar Maldonado, P.E.	Maverick Engineering Inc., Vice President of Systems Development
Mark Rainey, PHR	South Texas Health Systems, Associate Administrator
Joe Vasquez	Mid Valley Health Systems/Knapp Medical Center, Vice President of HR
Stephen M. Vassberg	Community Volunteer
Perry A. Vaughn	Associated General Contractors-RGV, Executive Director
Rolando Vela	Time Warner Cable, Public Affairs Manager
Linda Wade, Ph.D.	Harlingen CISD, Superintendent

DIRECTORS ABSENT:

Adrian A. Arriaga, CCIM, CIPS	AAA Real Estate & Investments, Broker/Owner
John A. Edwards, Ph.D.	UTPA, Vice President for Enrollment and Student Services
Linda Fossen	UTB/TSC, Associate Vice President for Enrollment Planning
Dean LaFever	Texas Gas Service Company, Director for Rio Grande Valley
Robert Leftwich	Lockheed Martin, Material Planning
Sam O. Olivarez	Barrera's Supply Co., Inc., President
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., President and CEO
Joey Treviño	Half Associates, Planning/Business Development

ASSOCIATE MEMBERS PRESENT:

Janice H. Mumford	Community Volunteer
Arnold Pedraza	Utility Engineering Specialists, Owner

ASSOCIATE MEMBERS ABSENT:

Michael (Mike) Barrera, Ed.D.
Charles Champion, Jr.
Roberto F. Loreda
Jose G. Martin, Ph.D.
Shannon Milum

Felipe Reyes
Estella L. Trevino
Ron Tupper, M.S.
Romeo Villarreal

McAllen ISD, Lead Director for Middle School Instruction and CATE
Brownsville ISD, Special Projects Officer
PSJA ISD, Asst. Superintendent for Administrators and School Operations
UTB/TSC, Provost and Vice President for Academic Affairs
Los Fresnos CISD, Vice President, South Texas Association of Career and Technology Administrators and Supervisors
Region One Education Service Center, CATE Education Specialist
Edinburg Housing Authority, Executive Director
El Milagro Clinic, Chairman, Board of Directors
Romeo Villarreal Rental Properties, Owner

EMRITUS MEMBERS ABSENT:

Eduardo A. Campirano
Ray Elledge
Ed Tamayo

Brownsville Public Utilities Board, Assist. General Manager & Chief Operations Officer
Texas Commercial Energy, Division Manager
First Community Bank, Executive Vice President

GUESTS PRESENT:

Emma Doggett
Dali Martinez
Mario Reyna
Laura Talbot
Anahid Petrosian

Teach for America, Executive Director
Princeton Review, Regional Representative
South Texas College, Dean of Business/Math/Science/Technology
South Texas College, Coordinator of Curriculum and Program Development
South Texas College, Assistant to the Vice President of Instruction

STAFF PRESENT:

Ray Anzaldua, CMfgE, CMfgT
Pat Bubb
Yvette Garza
Evelyn Gonzalez
Martha Gutierrez
Todd Holland
Belinda Torres

Tech Prep RGV, Manufacturing Program Specialist
Tech Prep RGV, Executive Director
Tech Prep RGV, Administrative Assistant
Tech Prep RGV, Secretary
Real World Coordinator/Worksite Learning Specialist
Outreach Specialist/First-Generation
Tech Prep Coordinator/Real World Advisor

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. A quorum was present and participating, allowing actions to be taken. Board President Cesar Maldonado chaired the meeting, and Yvette Garza served as secretary.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/ Welcome	<p>Board President, Cesar Maldonado, called the meeting to order and called on Todd Holland to give the invocation.</p> <p>Tech Prep Outreach Specialist, Todd Holland gave the invocation, and led the pledge of allegiance.</p> <p>Self-introductions followed.</p>	No action required	Not applicable
Board Bytes	<p>Mario Reyna, South Texas College (STC) Dean of Business, Math, Science and Technology welcomed all to STC, and gave a brief overview of what STC is doing at the Technology Center.</p> <p>Nick Gonzalez, STC Director of Public School Relations and Tech Prep Board Member, reported that STC is working with Tech Prep to accept the Tech Prep credits received by students. He shared about related initiatives at STC.</p> <p>Laura Talbot, STC Coordinator of Curriculum and Program Development, reported that the Tech Prep six-year plans are being updated, will be finalized by the end of August, and will be available on-line.</p> <p>Board Chair Maldonado called on Executive Director Pat Bubb to give the board some orientation information about Tech Prep. Bubb explained the resources that are available to the Board on the Tech Prep RGV website.</p>	No action required	Not applicable
Action Item 1: Consider/Approve Board Minutes of May 30, 2006	The minutes of the Board meeting of May 30, 2006, were approved on motion made by Pat Hobbs, seconded by Robert Gomez, and unanimously carried.	File minutes for record	Staff
Action Item 2: Consider/Approve Finance and Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Committee Chair Joe Vasquez presented the committee's reports and recommendations, which were as follows:</p> <ul style="list-style-type: none"> • FY06 budget is currently \$2,449,283. • Recommend approval of FY06 financial reports including year-end adjustments in Perkins Tech Prep, 1st Gen. Year 3, and Local Funds • Recommend approval of 1st Generation Year 4 budget in amount of \$483,795. 	Work under approved budgets and enter into agreements as appropriate to implement	Board, Committee and staff

	<ul style="list-style-type: none"> Recommend approval of fund-raising report and related projects and proposals, including authorization for the President to sign contracts presented in the report, if funding is awarded. <p>On motion made by Joe Vasquez, seconded by Marilyn Gilbert, and unanimously carried, the Finance and Bylaws Committee's reports and recommendations were approved.</p>	approved plans.	
Action Item 3: Consider/Approve Nominations Committee Reports and Recommendations	<p>Committee Chair, Perry A. Vaughn, gave the committee's report and recommendations. The recommendations were as follow:</p> <ul style="list-style-type: none"> Recommend that Dr. Linda Wade and Dr. Daniel King co-chair both Curriculum/Work-Based Learning and Professional Development Committees pending further action Recommend that Minnie Lucio be moved from Marketing & Awards to Nominations Committee Recommend that two individuals be added as Associate Board members and as Finance/Bylaws Committee members: <ul style="list-style-type: none"> Hernan Gonzalez, Executive Director, Economic Development Corporation of Weslaco Richard Vaughn, President, Burton Auto Supply, Weslaco Report that Felipe Reyes has replaced Connie Guerra as Associate at request of Region One ESC <p>Thereafter, on motion made by Perry Vaughn, seconded by Pat Hobbs, and unanimously carried, the Nominations Committee's report and recommendations were approved.</p>	Continue working	Board, Committee and staff
4.A Committee Reports, Curriculum/Work-Based Learning	<p>Dr. Linda Wade, Curriculum/Work-Based Learning Committee Co-Chair, reported on the committee's activities.</p> <ul style="list-style-type: none"> The Academic Leadership Alliance (ALA) project for Summer 2006 was completed, and new Careers in Action lesson plans are now available on the www.techpreprgv.com/careers_in_action website. The next joint committee meeting will be the Superintendent and Principal Back-to-School Breakfast in August, joined with Region One ESC's Superintendent meeting. 	Continue working	Board, Committee, and staff
4.B Committee Reports, Executive	<p>Committee Chair Cesar Maldonado reported for the Executive Committee:</p> <ul style="list-style-type: none"> Maldonado is currently working with Pat Bubb on Tech Prep RGV's updated strategic plan. He had hoped to present the draft at this 	Continue working	Committee and staff

	<p>meeting, but it is not completed; so the new target date is the September Board meeting.</p> <ul style="list-style-type: none"> • Maldonado discussed state and federal legislative issues related to Tech Prep’s work He stated we do have many friends at various levels, but encouraged Board members to continue to be proactive in expressing support for our work in their respective spheres of influence. 		
4.C Committee Reports, Finance and Bylaws	There was no additional report.	Continue working	Committee and staff
4.D Committee Reports, Marketing and Awards	<p>In the absence of Committee Chair Dean LaFever, Pat Bubb, Executive Director reported for the Marketing and Awards Committee:</p> <ul style="list-style-type: none"> • Tech Prep Texas Scholars reports for last year are still being completed. • The committee will present a new marketing plan sometime in the fall. 	Continue working	Committee, and staff
4.E Committee Reports, Nominations	There was no additional report.	Continue working	Board and Committee
4.F Committee Reports, Partnerships	<p>Executive Director Pat Bubb reported for the committee in the absence of Committee Chair, Adrian A. Arriaga. Bubb gave an overview of current MOUs which are as follow:</p> <ul style="list-style-type: none"> – ALA partnership – Cameron Works – WorkFORCE Solutions – Two Spaceport boards – Various hospitals for work-based learning – RGV Allied Health Training Alliance – 1st Generation Project MOUs <p>Dr. Danny King added to this report by explaining the ALA activities and how teachers implement in their classrooms their observations from worksites that they visit. There are five school districts participating at this time which are: Hidalgo ISD, La Joya ISD, McAllen ISD, Mission ISD and Sharyland ISD.</p>	Continue working	Board, Committee, and Staff
4.G Committee Reports, Professional	<p>Executive Director Pat Bubb reported for the Professional Development Committee in the absence of a chair for the committee at this time:</p> <ul style="list-style-type: none"> • There will be a Back-to-School Breakfast for Superintendents and 	Continue working	Staff

Development	<p>Principals place at Region One ESC on August 15, 2006.</p> <ul style="list-style-type: none"> S-Team activities and conference planning will begin again in August. 		
4.H Committee Reports, Technology Initiatives	<p>In the absence of Technology Initiative Chair, Sam Olivarez, Executive Director Pat Bubb reported for the committee:</p> <ul style="list-style-type: none"> The Advanced Manufacturing Project is well underway; students and teachers built remote-control robotic spiders during the summer camp. We submitted a proposal to the National Science Foundation for an A-MAN Technology Scholars Academy project to add elementary and middle school activities, thereby completing a “P-16 pathway” for engineering. If NSF does not fund that project, we will seek other funding sources. 	Continue working	Committee, and staff
4.I Committee Reports, Universities and Colleges	<p>Universities and Colleges Committee Chair Pat Hobbs reported for the committee. Hobbs reported that:</p> <ul style="list-style-type: none"> The CATEMA system is working well and is a valuable aid for recruiters. Region One ESC has been selected as a T-STEM Center. STC Tech Prep plans will be added to other College Tech Prep program plans. College for Texans and RGV Two-Step are continuing. 	Continue working	Committee, and staff
5. Staff Reports	<p>Executive Director, Pat Bubb, reported that no individual staff presentation would be given at this meeting due to the length of the meeting, but that staff reports were included in packet for review.</p>	None required	Not applicable
OTHER BUSINESS; ADJOURN	<p>There was no further business to come before the Board; so the meeting was adjourned at approximately 1:00 p.m.</p>	None required	Not applicable

Respectfully submitted,

Yvette Garza, Secretary of the Meeting