

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF ANNUAL MEETING OF THE VOTING MEMBERS AND BOARD OF DIRECTORS
9:30 AM – 11:00 AM Tuesday, October 31, 2006 - Best Western Palm Aire Motel & Suites, Weslaco, Texas

MEMBERS REPRESENTED BY VOTING DELEGATES OR PROXIES:

Independent School District Member:

Brownsville ISD
Edinburg CISD
Harlingen CISD
La Feria ISD
La Joya ISD
La Villa ISD
Los Fresnos CISD
McAllen ISD
Mercedes ISD
Mission CISD
Monte Alto ISD
Pharr-San Juan-Alamo ISD
Point Isabel ISD
Rio Grande City CISD
Rio Hondo ISD
Roma ISD
San Benito CISD
Santa Maria ISD
Weslaco ISD

College/University Member:

South Texas College
Texas Southmost College at Brownsville
Texas State Technical College, Harlingen
The University of Texas at Brownsville
The University of Texas-Pan American, Edinburg

Voting Delegate:

Charles Champion, Special Projects Officer, CATE Department
Rene Cantu, Sr., CATE Supervisor
Gil Tello, CATE Director
Rebecca (Becky) Stirzaker, Principal
Jose Ramirez, III, CATE Director
Dr. Norma Salaiz, Superintendent
Shannon Milum, CATE Director
Ken Brock, CATE Specialist
Rafael Leal, CATE Director
Sergio Peña, CATE Director
Julia Rivera, Counselor
Noelia Guajardo, Vocational Director
Lynn Birchum, CATE Instructor
Arturo Menchaca, CATE Director
Annette Jaramillo, Assistant Principal
Victor M. Ramirez, CATE Director
Delia Weaver, Associate Advisor/CATE Administrator
Jeff Wright, Principal
Sandra Avila, CATE Director

Belinda Garces, Dual Enrollment, Workforce Program Specialist
Edward C. Camarillo, Academic Advisor, Early College Access Center
Jackie Gilles, Executive Assistant to the President
Linda Fossen, Associate Vice President for Enrollment Planning
John A. Edwards, Ph.D., Vice President for Enrollment and Student Services

Other Member:

Region One Education Service Center
South Texas Career and Technology Association

Felipe Reyes, CATE Education Specialist
Robert Rodriguez, Vice President

GUESTS/REPRESENTATIVES PRESENT:

La Feria ISD
PSJA ISD

Luis Garza, Superintendent
Rick Tijerina, Assistant Principal

MEMBERS ABSENT (NOT REPRESENTED BY VOTING DELEGATES OR PROXIES):

Independent School District Members:

Donna ISD	Raymondville ISD	Valley View ISD
Edcouch-Elsa ISD	San Isidro ISD	
Hidalgo ISD	San Perlita ISD	
Lasara ISD	Santa Rosa ISD	
Lyford CISD	Sharyland ISD	
Progreso ISD	South Texas ISD	

Other Members:

Area II, Region III Business Professionals of America
IDEA Public Schools
Teach for America – Rio Grande Valley
Texas Workforce Commission

DIRECTORS PRESENT:

Dean LaFever
Minnie Lucio
Cesar Maldonado, P.E.
Stephen M. Vassberg
Perry A. Vaughn
Linda Wade, Ph.D.

Texas Gas Service Company, Director for Rio Grande Valley
Cameron County Workforce Centers, Community Coordinator
Maverick Engineering, Inc., Vice President of Systems Development
Community Volunteer
Associated General Contractors-RGV, Executive Director
Harlingen CISD, Superintendent

DIRECTORS ABSENT:

Adrian A. Arriaga, CCIM, CIPS
Linda Fossen
Robert Gomez

AAA Real Estate & Investments, Broker/Owner
UTB/TSC, Associate Vice President for Enrollment Planning
TSTC, Vice President for Financial Services

Nicolas (Nick) Gonzalez
Pat Hobbs
Daniel King, Ph.D.
Robert Leftwich
Sam Olivarez
Mark Rainey, PHR

Hollis V. Rutledge, Jr.
Joey Treviño
Joe Vasquez
Rolando Vela

ASSOCIATE MEMBERS PRESENT:

Hernan Gonzalez
Ron Tupper

ASSOCIATE MEMBERS ABSENT:

Michael (Mike) Barrera, Ed.D.
Charles Champion, Jr.
Roberto F. Loreda
Jose G. Martin, Ph.D.
Janice Mumford
Arnold Pedraza
Felipe Reyes
Robert Rodriguez
Estella L. Treviño
Richard Vaughan
Romeo Villarreal

STAFF PRESENT:

Ray Anzaldua
Pat Bubb
Yvette Garza
Lilia Perez

South Texas College, Director of Public School Relations
Texas State Technical College, Vice President for Student Learning
Hidalgo ISD, Superintendent
Lockheed Martin, Material Planning
Barrera's Supply Co., Inc., President
Community Volunteer (formerly South Texas Health Systems, Assistant Administrator, Human Resources)
Hollis Rutledge and Associates, Inc., President and CEO
Half Associates, Planning/Business Development
Mid Valley Health Systems/Knapp Medical Center, Vice President of HR
Time Warner Cable, Public Affairs Manager

Economic Development Corporation of Weslaco, Executive Director
El Milagro Clinic, Chairman, Board of Directors

McAllen ISD, Lead Director for Middle School Instruction and CATE
Brownsville ISD, Special Projects Officer
PSJA ISD, Assistant Superintendent for Administrators and School Operations
UTB/TSC, Provost and Vice President for Academic Affairs
Community Volunteer
Utility Engineering Specialists, Owner
Region One Education Service Center, CATE Education Specialist
South Texas Career and Technology Association, Vice-President
Edinburg Housing Authority, Executive Director
Burton Auto Supply, President
Romeo Villarreal Rental Properties, Owner

Manufacturing Program Specialist
Executive Director
Administrative Assistant
Secretary, Credit Tracking/1st Gen.

VISITORS:

Alyssa Renee Benavidez
Frank Castellanos
Arturo Gil
Carla Victoria Marie Jimenez
Robert A. Milne, Ph.D.
Vanessa Piña
Brenda Nettles-Riojas
Tony Rodriguez
J. Angel Mendez
David Basler
Eileen Mattei
Blanca Munoz

Student, San Benito CISD
Executive Director, Cameron Works, Inc.
Senior Advisor, One Stop Management Services, Inc.
Student, San Benito CISD
Managing Director, One Stop Management Services, Inc.
Student, San Benito CISD
Director of Diocesan Relations, Catholic Diocese of Brownsville
Principal, San Benito High School
Director-Collaborative Projects, TSTC
Tech Prep Advisor, TSTC
Writer, Tech Prep
Superintendent Liaison, Tech Prep

Pursuant to notice duly given, the annual meeting of the voting members and Board of Tech Prep of the Rio Grande Valley, Inc., was held at the above time and place with the above persons participating. Cesar Maldonado chaired the meeting, and Yvette Garza served as secretary.

Call to Order; Opening Ceremony. A quorum was present, and Cesar Maldonado called the meeting to order. Shannon Milum led the invocation and pledge of allegiance.

There were then self-introductions of everyone present.

Maldonado welcomed all and invited announcements or comments from the members. There were no public announcements or comments from the members at this time.

Maldonado congratulated Edinburg CISD and Harlingen CISD in their performance at the BEST Robotics Competition. Maldonado also reported on the top performing schools selected by TBEC in the Rio Grande Valley. Schools selected in the Elementary through High School category are from Brownsville, Edinburg, Donna, McAllen, Mission, PSJA, and Weslaco.

Greetings from Regional Partners: Maldonado extended greetings to Regional Partners and yielded the floor to Brenda Riojas, APR Director of Diocesan Relations. Riojas presented the Career EXPO Essay Competition awards to three students from San Benito High School: Alyssa Benavidez, Carla Jimenez, and Vanessa Piña.

Maldonado reported on the Strategic Plan. Maldonado gave an update and review and stated that the Board had extended Tech Prep RGV's current strategic plan through August 31, 2007.

Maldonado introduced Francisco Castellanos, Executive Director, Cameron Works, Inc., and Robert A. Milne, Ph.D., Managing Director of One-Stop Management Services, Inc. Castellanos congratulated Tech Prep RGV for its recently published Labor Market Report for the Rio Grande Valley. Castellanos also reported the importance of educating our students using all opportunities available. Castellanos gave an overview of how our world is changing everyday, how important it is to keep up, and the work Cameron Works is doing. Mr. Castellanos gave the floor to Dr. Milne. Milne gave an overview of One-Stop Management, Inc.'s plans and goals for the work it is doing in Cameron County as the organization responsible for managing all of the workforce centers in Cameron County. This responsibility means that the organization Dr. Milne leads is also responsible for providing leadership for youth activities conducted by the workforce board in Cameron County.

Action Item: Consider and Approve Minutes of Members' Meeting of April 18, 2006. The group reviewed the minutes of the semi-annual meeting, which were included in the packet for the meeting.

The minutes of the semi-annual meeting were approved on motion made by Dr. Linda Wade, seconded by Arturo Menchaca, and unanimously carried.

Action Item: Ratify Board's Actions from April 19, 2006, through October 31, 2006: A written report of the Board's activities during the past six months was included in the packet for the meeting. There were reports by committee chairs, as follows:

Curriculum/Work-Based Learning and Professional Development Committee: Executive Committee:	Dr. Linda Wade reported. Pat Bubb reported for Cesar Maldonado (Maldonado had another commitment and therefore left the meeting early; Dean LaFever chaired the meeting after Maldonado's departure.)
Finance and Bylaws Committee:	Pat Bubb reported for Joe Vasquez/Robert Gomez.
Marketing and Awards Committee:	Dean LaFever reported.
Nominations Committee:	Perry A. Vaughn reported.
Partnerships Committee:	Pat Bubb reported for Adrian A. Arriaga.
Technology Initiatives Committee:	Pat Bubb reported for Sam Olivarez.
Universities and Colleges Committee:	Pat Bubb reported for Pat Hobbs.

After all reports and discussions were completed, the Board's actions during the past six months were ratified on motion made by Noelia Guajardo, seconded by Rene Cantu, and unanimously carried.

Action Item: Members voted for new Members of the Board of Directors. Elections were held by ballot. Directors elected by the voting members are as follows:

Employers: Dean LaFever, Director of Rio Grande Valley, Texas Gas Service Company, Harlingen
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Cesar Maldonado, P.E., Vice President of Systems Development, Maverick Engineering, Inc., Harlingen
Sam O. Olivarez, President/Owner, Barrera's Supply Co., Inc., Mission
Joe Vasquez, Vice President of Human Resources, Mid Valley Health Systems/Knapp Medical Center, Weslaco
Richard Vaughan, President, Burton Auto Supply, Weslaco
Perry A. Vaughn, Executive Director, Rio Grande Valley Chapter, Associated General Contractors of
America, Inc., Harlingen
Rolando Vela, Public Affairs Manager, Time Warner Cable, Harlingen

Educators: John A. Edwards, Ph.D., Vice President for Enrollment and Student Services, The University of
Texas-Pan American, Edinburg
Robert Gomez, Vice President of Financial Services, Texas State Technical College, Harlingen
Nicolas (Nick) Gonzales, Director of High School Programs and Services, South Texas College, McAllen
Pat Hobbs, Vice President for Student Learning, Texas State Technical College, Harlingen

All these Directors will serve two-year terms beginning November 1, 2006, and ending October 28, 2008.

Four vacancies remain unfilled pending further action.

Briefing Items: Executive Director Pat Bubb gave an overview of upcoming meetings and events. Bubb reported about the Cameron County Youth Coalition Meeting to follow after this meeting.

Adjournment: There was no further business; so the meeting was adjourned at approximately 11:00 a.m.

Respectfully submitted,

Yvette Garza, Secretary of the Meeting