

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
12 noon Tuesday, July 26, 2005—McAllen Chamber of Commerce, McAllen

DIRECTORS PRESENT:

John A. Edwards, Ph.D.	UTPA, Vice President for Enrollment and Student Services
Dean LaFever	Texas Gas Service, Director for Rio Grande Valley
Cesar Maldonado, P.E.	MGM Engineering Group, Managing Principal
Moose Miller	Moose Miller Enterprises, President/CEO
Janice H. Mumford	Community Volunteer
Sam O. Olivarez	Barrera's Supply Co., Inc., President
Hector Quintanilla	Brownsville Area Manufacturers' Association, Education Committee Chair
Joey Trevino	Half Associates, Planning/Business Development
Joe Vasquez	Mid-Valley Health Systems/Knapp Medical Center, Vice President of Human Resources
Stephen M. Vassberg	TSTC Harlingen, Associate Vice President for Workforce Development

DIRECTORS ABSENT:

Adrian A. Arriaga, CCIM, CIPS	AAA Real Estate & Investments, Broker/Owner
Joe Calvillo, Jr.	ACT RGV, Career and Technology Education Program
Marilyn D. Gilbert	Brownsville Public Utilities Board, Energy Risk Manager
Nicolas (Nick) Gonzalez	South Texas College, Director of Public School Relations
Josefa G. (Josie) Guerra	Rio Grande City CISD, Assistant Superintendent for Curriculum and Instruction
Maria Nuez Hall	Allstate Insurance Company, Market Distribution Associate
Pat Hobbs	TSTC Harlingen, Vice President for Student Learning
Robert Leftwich	Lockheed Martin, Material Planning
Margie Mancillas, Ed.D.	UTB/TSC, Associate Faculty for Resource Development and Research
Mark Rainey	South Texas Health Systems (McAllen Medical Center, Edinburg Regional Medical Center, UHS Rehabilitation Pavilion), Asst. Administrator for Human Resources
Hollis V. Rutledge, Jr.	Hollis Rutledge and Associates, Inc., President and CEO
Celeste Sanchez	San Benito CISD, Assistant Superintendent
Perry A. Vaughn	Associated General Contractors-RGV, Executive Director
Linda Wade, Ph.D.	Harlingen CISD, Superintendent
Antonio Zavaleta, Ph.D.	UTB/TSC, Vice President for External Affairs

ASSOCIATE MEMBERS PRESENT:

Ed Garcia
Connie Guerra
Minnie Lucio

South Texas Assoc. of CATE Administrators and Supervisors, Vice President
Region One ESC, Director, Migrant, Bilingual and High School Programs
Cameron County Workforce Centers, Brownsville, Community Coordinator

ASSOCIATE MEMBERS ABSENT:

Michael (Mike) Barrera, Ed.D.
Sharon Cavazos, Ph.D.
Charles Champion, Jr.
Daniel (Danny) King, Ph.D.
Roberto F. Loreda
Jose G. Martin, Ph.D.
Arnold Pedraza
Estella L. Trevino
Ron Tupper, M.S.
Romeo Villarreal
Mariana Whitley

McAllen ISD, Lead Director for Middle School Instruction and CATE
ProSound, Inc.-MUZAK, President
Brownsville ISD, Special Projects Officer
Hidalgo ISD, Superintendent
PSJA ISD, Asst. Superintendent for Administrators and School Operations, and Mayor of San Juan
UTB/TSC, Provost and Vice President for Academic Affairs
Utility Engineering Specialists, Owner
Edinburg Housing Authority, Executive Director
El Milagro Clinic, Chairman, Board of Directors
Romeo Villarreal Rental Properties, Owner
Center for Civic Engagement, Brownsville, Compassion Grant Coordinator

EMRITUS MEMBERS ABSENT:

Eduardo A. Campirano
Ray Elledge
Ed Tamayo

Brownsville Public Utilities Board, Assist. General Manager & Chief Operations Officer
Texas Commercial Energy, Division Manager
First Community Bank, Executive Vice President

GUESTS PRESENT:

Gloria J. Crum, Ed.D.

Sonrisa Enterprises, LLC, President/CEO

STAFF PRESENT:

Pat Bubb
Yvette Garza
Evelyn Gonzalez
Martha Gutierrez
Todd Holland

Tech Prep RGV, Executive Director
Tech Prep RGV, Administrative Assistant
Tech Prep RGV, Secretary
Tech Prep RGV, Work-Based Experiences Specialist/Real World Advisor
Tech Prep RGV, Outreach/1st Gen/GO Center Specialist

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. President and Board Chair, Cesar Maldonado, chaired the meeting.

Agenda Item	Key Points Discussed	Actions to Be Taken	Person Responsible and Timelines
Call to Order/Welcome	<p>President and Board Chair Cesar Maldonado called the meeting to order, and there were self-introductions of all participants.</p> <p>Board Member Sam Olivarez led the invocation and pledge of allegiance.</p>	No action required	Not applicable
Board Bytes	<p>Executive Director, Pat Bubb, introduced Dr. Gloria J. Crum, ALA Coordinator, Region One Education Service Center. Dr. Crum gave an overview of the Academic Leadership Alliance 2005 Summer Educator Internship program. She expressed appreciation for Tech Prep RGV's participation in the project and reported that the goal is to have more districts participate in the future. Maldonado added that the Board is interested in the expansion strategy of this project.</p>	No action required	Not applicable
Action Item 1: Consider/Approve Board Minutes of May 31, 2005	<p>The minutes of the Board meeting of May 31, 2005, were approved on motion made by Moose Miller, seconded by Joe Vasquez, and unanimously carried.</p>	File minutes for record	Staff
Action Item 2: Consider/Approve Finance and Bylaws Committee Reports and Recommendations	<p>Finance and Bylaws Committee Chair Stephen M. Vassberg presented the committee's reports and recommendations, which were as follows:</p> <ul style="list-style-type: none"> • FY05 budget \$1,869,084 • Recommend approval of reports and year-end budget adjustments in Tech Prep, Local Fund, First Generation Year 2, and TBEC accounts • Recommend approval of fund-raising plan including authorization for signature of MOU with Weatherford College for Lower Rio Grande Valley Counselors' Network <p>Thereafter, on motion made by Stephen M. Vassberg, seconded by Joe</p>	Work under approved budgets and enter into agreements as appropriate to implement approved plans.	Board, Committee and staff

	Vasquez, and unanimously carried, the Finance & Bylaws Committee's reports and recommendations were approved.		
Action Item 3: Consider/Approve Partnerships Committee Reports and Recommendations	<p>President and Board Chair, Cesar Maldonado reported in the absence of Committee Chair Adrian A. Arriaga. The Partnerships Committee recommendation is:</p> <ul style="list-style-type: none"> • That the Partnerships Committee be authorized to complete approval of updated regional labor market report in August, with a report to the Tech Prep RGV Board in September <p>Thereafter, on motion made by Cesar Maldonado, seconded by Joe Vasquez, and unanimously carried, the Partnerships Committee's reports and recommendations were approved.</p>	Continue working	Committee and staff
4. Committee Reports A. Curriculum/Work-Based Learning	Executive Director, Pat Bubb reported in the absence of Committee Chair Dr. Linda Wade. Bubb reported on the status of the Committee projects and announced the next Committee meeting originally set for August 17, 2005, will be rescheduled due to ACT training conflict.	Continue working	Committee and staff
4. Committee Reports B. Executive	Committee Chair, Cesar Maldonado gave an update of Perkins reauthorization and SB 1809, amending the Texas Tech Prep Act. Maldonado reported on the success of the strategic planning meeting which will now be followed by a meeting to review the notes and ideas collected.	Continue working	Board, Committee, and staff
4. Committee Reports C. Finance and Bylaws	There was no additional report.	Continue working	Committee and staff
4. Committee Reports D. Marketing and Awards	Committee Chair Moose Miller reported on the Tech Prep Magazine fundraiser project to cover materials and scholarships for Tech Prep students.	Continue working	Committee and staff
4. Committee Reports E. Nominations	There was no additional report.	Continue working	Committee, and staff
4. Committee Reports F.	President and Board Chair reported for the Partnerships Committee in the absence of Committee Chair Adrian Arriaga. Maldonado reported on the	Continue working	Staff

Partnerships	current MOUs, and announced the next meeting of the committee scheduled for August 23, 2005. Committee will meet for the LMI update at 2:00 in Weslaco.		
4. Committee Reports G. Professional Development	<p>Committee Chair Janice H. Mumford reported on the upcoming events of the Professional Development Committee:</p> <ul style="list-style-type: none"> • Back-to-school event for superintendents and principals to be held at 7:30 a.m. on August 25, cohosted by Region One ESC • Counselors' Network meeting scheduled for 12 noon to 2 p.m. on September 28, 2005 • S-Team startup activities are in progress • Next joint committee meeting, set for 12 noon to 2 p.m. on August 17, 2005, will be rescheduled due to ATC training conflict 	Continue working	Board, Committee, and Staff
4. Committee Reports H. Technology Initiatives	Executive Director, Pat Bubb, reported for Committee Chair, Sam Olivarez. Bubb reported on the two Tech Prep websites which are linked to one another and the plans to get a technology project underway.	Continue working	Staff
4. Committee Reports I. Universities and Colleges	Executive Director, Pat Bubb, reported for Committee Chair, Pat Hobbs in his absence. Bubb gave an update of the CATEMA system and articulation agreement information. Bubb also reported that the next meeting of the Universities and Colleges would be rescheduled.	None required	Not applicable
5. Staff Reports	Executive Director, Pat Bubb, reported and referred to reports in packet for review. Bubb then introduced Martha Gutierrez, Work-Based Experiences Specialist which shared more information on the Academic Leadership Alliance 2005 Summer Educator Internship.	None required	Not applicable
OTHER BUSINESS; ADJOURN	<p>President and Board Chair Cesar Maldonado asked if there was any new business, and there was no further business to come before the Board.</p> <p>The meeting was adjourned at approximately 1:00 p.m.</p>	None required	Not applicable

Respectfully submitted,

Yvette Garza, Secretary of the Meeting