

**TECH PREP OF THE RIO GRANDE VALLEY, INC.**  
**MINUTES OF ANNUAL MEETING OF THE VOTING MEMBERS AND BOARD OF DIRECTORS**  
9:30 AM – 11:30 AM Tuesday, October 25, 2005—Best Western Palm Aire Motel & Suites, Weslaco, Texas

**MEMBERS REPRESENTED BY VOTING DELEGATES OR PROXIES:**

**Independent School District Member:**

Edinburg CISD  
Harlingen CISD  
La Feria ISD  
La Villa ISD  
Los Fresnos CISD  
Lyford CISD  
Mercedes ISD  
Monte Alto ISD  
Pharr-San Juan-Alamo ISD  
Raymondville ISD  
San Benito CISD  
Santa Maria ISD  
Weslaco ISD

**Voting Delegate:**

Rene Cantu, Sr., CATE Supervisor  
Gil Tello, CATE Director  
Becky Stirzaker, Principal  
Norma Salaiz, Ph.D., Superintendent  
Shannon Milum, CATE Director  
Isabel Solis, Principal  
Rita Cedillo, Tech Prep Real World School-Site Mentor  
Olivia Almanza, Principal  
Antonio Lozano, Principal, PSJA North High School  
Eloy Castaneda, Superintendent  
Delia Weaver, CATE Administrator  
Frank Garcia, Principal/CATE Supervisor  
Sandra Avila, CATE Director

**College/University Member:**

Texas Southmost College at Brownsville  
Texas State Technical College, Harlingen  
The University of Texas at Brownsville  
The University of Texas-Pan American, Edinburg

John Feist, Assistant to the Associate Vice President for Enrollment Planning  
Angel Mendez (Proxy), Director, Collaborative Projects  
John Feist, Assistant to the Associate Vice President for Enrollment Planning  
John A. Edwards, Ph.D., UTPA, Vice President for Enrollment and Student Services

**Other Member:**

Region One Education Service Center  
South Texas Career and Technology Association

Felipe Reyes, CATE Education Specialist  
Shannon Milum, Vice President

**GUESTS PRESENT:**

La Feria ISD

Luis Garza, Superintendent

**MEMBERS ABSENT (NOT REPRESENTED BY VOTING DELEGATES OR PROXIES):**

**Independent School District Members:**

Brownsville ISD

Mission CISD

San Perlita ISD

Donna ISD

Point Isabel ISD

Santa Rosa ISD

Edcouch-Elsa ISD

Progreso ISD

Sharyland ISD

Hidalgo ISD

Rio Grande City CISD

South Texas ISD

La Joya ISD

Rio Hondo ISD

Valley View ISD

Lasara ISD

Roma ISD

McAllen ISD

San Isidro ISD

**College/University Member:**

South Texas College

**Other Members:**

Area II, Region III Business Professionals of America

IDEA Academy

Teach for America – Rio Grande Valley

Texas Workforce Commission

**DIRECTORS PRESENT:**

Dean LaFever

Robert Leftwich

Cesar Maldonado, P.E.

Moose Miller

Sam Olivarez

Celeste Sanchez

Joe Vasquez

Linda Wade, Ph.D.

Texas Gas Service Company, Director for Rio Grande Valley

Lockheed Martin, Material Planning

MGM Engineering Group, Managing Principal

Moose Miller Enterprises, President/CEO

Barrera’s Supply Co., Inc., President

San Benito CISD, Assistant Superintendent

Mid Valley Health Systems/Knapp Medical Center, Vice President of HR

Harlingen CISD, Superintendent

**DIRECTORS ABSENT:**

Adrian A. Arriaga, CCIM, CIPS  
Joe Calvillo, Jr.  
John A. Edwards, Ph.D.  
Marilyn D. Gilbert  
Nicolas (Nick) Gonzalez  
Josefa G. (Josie) Guerra  
Maria Nuez Hall  
Pat Hobbs  
Margie Mancillas, Ed.D.  
Janice H. Mumford  
Hector Quintanilla  
Mark Rainey, PHR

Hollis V. Rutledge, Jr.  
Joey Treviño  
Stephen M. Vassberg  
Perry A. Vaughn  
Antonio Zavaleta, Ph.D.

**ASSOCIATE MEMBERS PRESENT:**

Sharon Cavazos, Ph.D.  
Minnie Lucio  
Shannon Milum  
Estella L. Treviño  
Ron Tupper, M.S.

**ASSOCIATE MEMBERS ABSENT:**

Michael (Mike) Barrera, Ed.D.  
Charles Champion, Jr.  
Connie Guerra  
Daniel King, Ph.D.  
Roberto F. Loredó

AAA Real Estate & Investments, Broker/Owner  
ACT/RGV, Career and Technology Education Program  
UTPA, Vice President for Enrollment and Student Services  
Brownsville Public Utilities Board, Energy Risk Manager  
South Texas College, Director of Public School Relations  
Rio Grande City CISD, Assistant Superintendent for Curriculum and Instruction  
Allstate Insurance Co., Associate Market Business Consultant  
Texas State Technical College, Vice President for Student Learning  
UTB/TSC, Associate Faculty for Resource Development and Research  
Community Volunteer  
Brownsville Area Manufacturer's Association, Education Committee Chair  
McAllen Medical Center, Edinburg Regional Medical Center, Assistant  
Administrator, Human Resources  
Hollis Rutledge and Associates, Inc., President and CEO  
Halff Associates, Planning/Business Development  
TSTC, Associate Vice President for Workforce Development  
Associated General Contractors-RGV, Executive Director  
UTB/TSC, Vice President for External Affairs

ProSound Ins. – MUZAK, President  
Cameron County Workforce Centers, Community Coordinator  
Los Fresnos CISD, Vice President, South TX Career & Technology Association  
Edinburg Housing Authority, Executive Director  
El Milagro Clinic, Chairman, Board of Directors

McAllen ISD, Lead Director for Middle School Instruction and CATE  
Brownsville ISD, Special Projects Officer  
Region One ESC, Director, Migrant, Bilingual and High School Programs  
Hidalgo ISD, Superintendent  
PSJA ISD, Assistant Superintendent for Administrators and School Operations,  
and Mayor of San Juan

Jose G. Martin, Ph.D.  
Arnold Pedraza  
Romeo Villarreal

UTB/TSC, Provost and Vice President for Academic Affairs  
Utility Engineering Specialists, Owner  
Romeo Villarreal Rental Properties, Owner

**STAFF PRESENT:**

Janie Adames  
Pat Bubb  
Yvette Garza  
Evelyn Gonzalez

Tech Prep, Secretary  
Tech Prep, Executive Director  
Tech Prep, Administrative Assistant  
Tech Prep, Secretary

Pursuant to notice duly given, the annual meeting of the voting members and Board of Tech Prep of the Rio Grande Valley, Inc., was held at the above time and place with the above persons participating. Cesar Maldonado chaired the meeting, and Yvette Garza served as secretary.

**Call to Order; Opening Ceremony.** A quorum was present, and Cesar Maldonado called the meeting to order. Gill Tello led the invocation and pledge of allegiance.

Maldonado invited comments from the members. There were no public comments from the members at this time.

There were then self-introductions of everyone present.

Board President Maldonado gave a general comment to the Board and Members about new emerging technology. Maldonado commented that what we do makes a difference with today's environment of technology. Maldonado emphasized that we must be ready with students and the employers for these new technology positions.

Maldonado then gave an update on the strategic plan for Tech Prep RGV, which is in the process of being finalized.

**Updates from Regional Partners.** Maldonado introduced Shannon Milum, Vice-President for the South Texas Career and Technology Association, and Associate Board Member. She gave an overview of the South Texas Career and Technology Association and invited all to attend their meetings. Milum reported on the possibility of losing funding under the federal Perkins legislation grant funding (due to Katrina) for the career and technology programs and classes that are now being offered. Milum also reported on the Tech Prep evaluation to be done statewide with the report due next October to the legislature. Milum also reported on the new Career Pathways Initiative with Texas Tech University at this time. Milum once again invited all to attend the Career and Technology Association meetings, and welcomed them to join if interested.

**Action Item: Consider and Approve Minutes of Members' Meeting of April 26, 2005.** The group reviewed the minutes of the annual meeting, which were included in the packet for the meeting.

The minutes of the annual meeting were approved on motion made by Moose Miller, seconded by Dean LaFever, and unanimously carried.

**Action Item: Ratify Board's actions from April 27, 2005, through October 24, 2005:** A written report of the Board's activities during the past six months was included in the packet for the meeting. There were reports by committee chairs, as follows:

Curriculum/Work-Based Learning Committee:	Dr. Linda Wade reported.
Executive Committee:	Cesar Maldonado reported.
Finance and Bylaws Committee:	Joe Vasquez reported.
Marketing and Awards Committee:	Moose Miller reported.
Nominations Committee:	Pat Bubb reported for Perry A. Vaughn.
Partnerships Committee:	Pat Bubb reported for Adrian A. Arriaga.
Professional Development Committee:	Pat Bubb reported for Janice H. Mumford.
Technology Initiatives Committee:	Sam Olivarez reported.
Universities and Colleges Committee:	Pat Bubb reported for Pat Hobbs.

After all reports and discussions were completed, the Board's actions during the past six months were ratified on motion made by Dr. Norma Salaiz, seconded by Dean LaFever, and unanimously carried.

**Action Item:** Members voted for new Members of the Board of Directors. Elections were held by ballot, and new Directors were announced after the Director's report. Directors elected by the voting members are as follows:

Employers:	Adrian A. Arriaga, CCIM, CIPS, Broker/Owner, AAA Real Estate & Investments, McAllen Robert Leftwich, Material Planning, Lockheed Martin, Harlingen Mark Rainey, PHR, Assistant Administrator, Human Resources, South Texas Health Systems (McAllen Medical Center, Edinburg Regional Medical Center, UHS Rehabilitation Pavilion), Edinburg Hollis V. Rutledge, Jr., President/CEO, Hollis Rutledge & Associates, Inc., Mission Joey Trevino, Planning/Business Development, Halff Associates, McAllen
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Educators:	Daniel King, Ph.D., Superintendent of Schools, Hidalgo ISD Linda Wade, Ph.D., Superintendent of Schools, Harlingen CISD
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Other: Minnie Lucio, Community Coordinator, Cameron County Workforce Centers, Brownsville  
Janice H. Mumford, Community Volunteer (former Assistant Superintendent for Curriculum and  
Instruction, McAllen ISD), McAllen

All these Directors will serve two-year terms beginning October 26, 2005, and ending October 30, 2007.

In addition, Linda Fossen, Associate Vice President for Enrollment Planning, was added to the Board to represent Dr. Juliet V. Garcia, President, UTB/TSC. Fossen will also receive a term beginning October 26, 2005, and ending October 30, 2007.

Four more Directors remain to be named. These are all individuals to be appointed by Cameron Works, Inc., the workforce development board serving Cameron County. Two of these appointees are to be private-sector employers, and the other two are to be educators (one secondary, one postsecondary). Once appointed, these individuals will also receive terms ending on October 30, 2007.

**Briefing Items:** Executive Director Pat Bubb gave an overview of upcoming meetings and events.

Election results were then announced, and Maldonado congratulated all the Board members for being a part of the Tech Prep RGV Board of Directors, which he stated he is excited to be a part of, and on which he indicated he is proud to serve.

**Adjournment:** There was no further business; so the meeting was adjourned at approximately 11:00 a.m.

Respectfully submitted,

Yvette Garza, Secretary of the Meeting