

TECH PREP OF THE RIO GRANDE VALLEY, INC.
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
12 noon Tuesday, January 25, 2005—WorkFORCE Solutions, Edinburg

DIRECTORS PRESENT:

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| Cesar Maldonado, P.E. | MGM Engineering Group, Managing Principal—Meeting Chair |
| Marilyn D. Gilbert | Brownsville Public Utilities Board, Energy Risk Manager |
| Margie Mancillas, Ed.D. | UTB/TSC, Associate Faculty for Resource Development and Research |
| Janice Mumford | Community Volunteer |
| Hector Quintanilla | Brownsville Area Manufacturers' Association, Education Committee Chair |
| Hollis V. Rutledge, Jr. | Rutledge and Associates, Inc., President and CEO |
| Joey Trevino | Half Associates, Planning/Business Development |
| Joe Vasquez | Mid-Valley Health Systems/Knapp Medical Center, Vice President of Human Resources |
| Linda Wade, Ph.D. | Harlingen CISD, Superintendent |

DIRECTORS ABSENT:

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| Adrian A. Arriaga, CCIM, CIPS | AAA Real Estate & Investments, Broker/Owner |
| Joe Calvillo, Jr. | ACT RGV, Career and Technology Education Program |
| John A. Edwards, Ph.D. | UTPA, Vice President for Enrollment and Student Services |
| Nicolas (Nick) Gonzalez | South Texas College, Director of Public School Relations |
| Josefa G. (Josie) Guerra | Rio Grande City CISD, Assistant Superintendent for Curriculum and Instruction |
| Maria Nuez Hall | Allstate Insurance Co., Principal Agent and Personal Financial Representative |
| Pat Hobbs | TSTC Harlingen, Vice President for Student Learning |
| Dean LaFever | Texas Gas Service, Director for Rio Grande Valley |
| Robert Leftwich | Lockheed Martin, Material Planning |
| Moose Miller | Moose Miller Enterprises, President/CEO |
| Sam O. Olivarez | Barrera's Supply Co., Inc., President |
| Mark Rainey | McAllen Medical Center, Asst. Administrator for Human Resources |
| Celeste Sanchez | San Benito CISD, Assistant Superintendent |
| Stephen M. Vassberg | TSTC Harlingen, Associate Vice President for Workforce Development |
| Perry A. Vaughn | Associated General Contractors-RGV, Executive Director |
| Antonio Zavaleta, Ph.D. | UTB/TSC, Vice President for External Affairs |

ASSOCIATE MEMBERS PRESENT:

Sharon Cavazos, Ph.D.
Ed Garcia
Arnold Pedraza
Romeo Villarreal

ProSound, Inc.-MUZAK, President
South Texas Assoc. of CATE Administrators and Supervisors, Vice President
Utility Engineering Specialists, Owner
Romeo Villarreal Rental Properties, Owner

ASSOCIATE MEMBERS ABSENT:

Liz Amill
Michael (Mike) Barrera, Ed.D.
Charles Champion, Jr.
Connie Guerra
Daniel (Danny) King, Ph.D.
Roberto F. Loreda
Minnie Lucio
Jose G. Martin, Ph.D.
Hilario (Larry) Rincones
Estella L. Trevino
Ron Tupper, M.S.

Marketing, Media Services, Public Relations, Consultant
McAllen ISD, Lead Director for Middle School Instruction and CATE
Brownsville ISD, Special Projects Officer
Region One ESC, Director, Migrant, Bilingual and High School Programs
Hidalgo ISD, Superintendent
PSJA ISD, Asst. Superintendent for Administrators and School Operations
Texas Workforce Center, Community Coordinator
UTB/TSC, Provost and Vice President for Academic Affairs
TAMU-College Station, Assoc. Director for Service Provider and Resident Organization
Edinburg Housing Authority, Executive Director
Chairman, Board of Directors, El Milagro Clinic

EMERITUS MEMBERS ABSENT:

Eduardo A. Campirano
Ray Elledge
Ed Tamayo

Brownsville Public Utilities Board, Assist. General Manager & Chief Operations Officer
Texas Commercial Energy, Division Manager
First Community Bank, Executive Vice President

GUESTS PRESENT:

Felipe Reyes
Rita Cedillo
Sarah Gonzalez
Krystal Garcia

Region One ESC, CATE Education Specialist
Mercedes High School, Gear UP and Tech Prep Coordinator
Mercedes High School, Student
Mercedes High School, Student

STAFF PRESENT:

Pat Bubb
Martha Gutierrez
Todd Holland
Lilia Perez

Tech Prep, Executive Director
Tech Prep, Work-Based Experiences Specialist
Tech Prep, Outreach Specialist
Tech Prep, Secretary

Belinda Torres
Sonia Villescás

Tech Prep, Education Development Specialist
Tech Prep, Secretary

Pursuant to notice duly given, a meeting of the Tech Prep RGV Board of Directors was held at the above time and place with the above persons participating. Cesar Maldonado chaired the beginning portion of the meeting and then turned leadership of the meeting over to Executive Committee member Joe Vasquez.

| Agenda Item | Key Points Discussed | Actions to Be Taken | Person Responsible and Timelines |
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| Call to Order/Welcome | <p>President and Board Chair Cesar Maldonado called the meeting to order, and there were self-introductions of all participants.</p> <p>Jenny Newcomb, Director of Corporate Innovations, WorkFORCE Solutions, welcomed the Tech Prep RGV Board to WorkFORCE Solutions. (Newcomb was representing WorkFORCE Solutions' President and CEO, Yvonne "Bonnie" Gonzalez, who was ill.) Newcomb then presented a plaque commemorating Tech Prep RGV's having been named WorkFORCE Solutions' Workforce Network Partner of the Month for September 2004.</p> | No action required | Not applicable |
| Board Bytes | <p>Tech Prep Ready for the Real World Advisors Martha Gutierrez and Belinda Torres shared brief remarks and then introduced the Mercedes ISD representatives who were participating in this meeting. Rita Cedillo, Ready for the Real World School-Site Mentor for Mercedes ISD, and Mercedes ISD students Sarah Gonzalez and Krystal Garcia, shared their very positive experiences in working with the Tech Prep Ready for the Real World program at Mercedes ISD.</p> <p>Board member Joey Trevino shared about his experiences accepting a proclamation from the City of McAllen on behalf of Tech Prep RGV. The proclamation honored Groundhog Job Shadow Day, for which Tech Prep RGV coordinated activities on February 2, 2005.</p> <p>Cesar Maldonado gave a presentation showing student performance data he has received from the Texas Business and Education Coalition, for which he serves as a Board member.</p> | No action required | Not applicable |

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| Action Item 1: Consider and Approve Board Minutes of November 30, 2004 | No action was taken on approval of the minutes due to the fact that a quorum was not present at this Board meeting. | File minutes for record | Staff |
| Action Item 2: Consider and Approve Finance and Bylaws Committee Reports and Recommendations | No action was taken on the Finance and Bylaws Committee recommendations due to the fact that a quorum was not at this Board meeting. | Work under approved budgets, issue approved contracts, implement approved marketing plan. | Board, Committee and staff |
| Briefing Items: Committee Reports 3.A. Curriculum/ Work-Based Learning | Committee Chair Dr. Linda Wade gave a progress report of this committee's ongoing work. | Continue working | Committee and staff |
| Briefing Items: Committee Reports 3.B. Executive | Executive Director Pat Bubb shared the Executive Committee report in the absence of Executive Committee Chair Cesar Maldonado. | Continue working | Committee and staff |
| Briefing Items: Committee Reports 3.C. Finance and Bylaws | Committee Chair Joe Vasquez gave a progress report of this committee's ongoing work. He reviewed the financial reports with the group and encouraged interested Board members to participate whenever possible. | Continue working | Committee and staff |
| Briefing Items: Committee Reports 3.D. Marketing and Awards | In the absence of Committee Chairs Dean LaFever and Moose Miller, Joe Vasquez provided an overview of this committee's ongoing work. | Continue working | Committee and staff |
| Briefing Items: Committee | Executive Director Pat Bubb shared the Executive Committee report in the absence of Nominations Committee Chair Perry A. Vaughn. | Continue working | Committee and staff |

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| Reports 3.E. Nominations | | | |
| Briefing Items: Committee Reports 3.F. Partnerships | Executive Director Pat Bubb shared the Partnerships Committee report in the absence of Committee Chair Adrian A. Arriaga. | Continue working | Committee and staff |
| Briefing Items: Committee Reports 3.G. Professional Development | Committee Chair Janice H. Mumford presented the Professional Development Committee report. | Continue working | Committee, and staff |
| Briefing Items: Committee Reports 3.H. Technology Initiatives | In the absence of Committee Chair Sam O. Olivarez, Joe Vasquez provided an overview of this committee's ongoing work. | Continue working | Staff |
| Briefing Items: Committee Reports 3.I Universities and Colleges | Executive Director Pat Bubb shared the Universities and Colleges Committee report in the absence of Committee Chair Pat Hobbs. | Continue working | Board, Committee, and Staff |
| Briefing Item: 4. Staff Reports | Executive Director Pat Bubb provided an overview of staff reports. Belinda Torres, Education Development Specialist and Ready for the Real World Advisor, and Martha Gutierrez, Worksite Learning Specialist and Ready for the Real World Advisor, provided presentations about their activities. | Continue working | Staff |
| Other Business | There was no further business to come before the Board. | None required | Not applicable |
| Adjournment | The meeting was adjourned at approximately 1:00 p.m. | None required | Not applicable |

Respectfully submitted,

Patricia G. (Pat) Bubb, Secretary of the Meeting