

## COURSE INFORMATION SHEET

**COURSE NUMBER AND TITLE:**  
**DNTA-1315 CHAIRSIDE ASSISTING**

Thursday 11:00-11:50 am Room D-125 Lecture  
Monday, Wednesday 1:00-3:50 pm Labs  
Tuesday, 9:00-11:50 am Labs Thursday, 8:00-10:50 am Labs

### COURSE (CATALOG) DESCRIPTION

An introduction to chairside assisting procedures, instrumentation, infection control, equipment safety and maintenance.

<b>INSTRUCTOR:</b> Jill Brunson	<b>OFFICE:</b> D - 105
<b>OFFICE HOURS:</b> Tuesday 8:00-9:00 am	<b>OFFICE TEL:</b> (956) 364-4765
<b>INSTRUCTOR EMAIL ADDRESS:</b> jill.brunson@harlingen.tstc.edu	

### REQUIRED TEXT AND MATERIALS

Hazel O. Torres, Ann Ehrlich, Modern Dental Assisting, W.B. Saunders Co. 1999. Seventh ED.

1-2" Ring binder  
Safety Goggles  
Notebook paper  
Pencils (Red, Blue)  
Black ink pen  
Scantrons

### GRADING CRITERIA

#### TESTS

5 Test @ 10% each	50%
3 Practicals @ 10% each	30%
3 Evals @ 5% each	15%
1 Class participation @ 5%	<u>5%</u>
	100%

### GRADING SCALE

93-100	A
86-92	B
78-85	C
0-77	F

### COURSE SCANS COMPETENCIES:

(2a) participates as member of a team – contributes to group effort

**PROFESSIONALISM:**

The Dental Assistant is an integral part of the dental team and is expected to value those behaviors that are considered part of professional demeanor. Courtesy to other classmates and to all faculty members is expected at all times. This includes attentiveness to course work, effective time management, and personal hygiene. There will be times when students will be expected to talk in class or in small groups, but students should **NOT TALK** when the instructor is lecturing or when there is a dialogue going on between the instructor and another student. Remaining very quiet during lecture time and during the instructor's organized dialogue with other students is considered by the instructor to be part of academic integrity.

**CHEATING:**

Cheating and/or copying another's work will result in a failing grade for the course and immediate dismissal of the program. This includes all parties involved directly or indirectly. Cheating is covered in the college's catalog and the student handbook.

**DEPARTMENTAL PARTICIPATION POLICY:**

“Class Participation in this course is **MANDATORY**. Students must maintain a class participation rate of 85% for all daily assignments, class discussions, unit tests, lecture and laboratory quizzes, class projects, and all other assignments, or receive a grade of “F” at the end of the semester.

There is **NO MAKE UP WORK**. **NO EXCEPTIONS!!!!!!!!!!** The grade will be recorded as “0”. Students are responsible for getting to class on time. If a student misses an evaluation or practical **THERE IS NO MAKE UP**. Again **NO EXCEPTIONS!!!!!!!!!!** The grade will be recorded as a “0”. Labs are impossible to make up. You must make every effort to be in class and be on time.

**ACCOMMODATION STATEMENT:**

If you have a documented disability which will make it difficult for you to carry out classwork as outlined and wish to request reasonable accommodations, please notify me or the Support Services Office within the first two (2) weeks of the semester. For more information, visit the Support Services Office in the Auxiliary Services Building or call (956) 364-4520.

The instructor reserves the right to make any changes to the Course Information Sheet she perceives necessary to facilitate the delivery of the course material and student learning. The students will be notified if any changes occur.

## **SCHEDULE:**

### **Course information sheet review**

- January 9**      **Lecture - Chapter 1, 2, 3 intro to dental assisting  
Tooth recognition - numbers, names, quadrants (take home assignment)  
Student handbook review**
- January 16**      **Lecture - Chapter 30 Care delivery, zones, instrument  
Transferring basic (quiz tooth recognition)  
Lab - Operatory recognition, Chair positions, 4 handed-exchanges**
- January 23**      **Lecture - Chapter 19, 20 disinfection and sterilization, infection  
control (quiz zones, instrument transfer)  
Lab - hand washing, PPE, room barriers, instrument sterilization, autoclave, ultrasonic**
- January 30**      **Lecture - Chapter 26, 27 vitals, patient information  
Lab - make patient charts, blood pressures, vitals**
- February 6**      **Lecture - Test 1 (Chapter 19, 20, 21, 30)  
Lab - vitals, blood pressure, start restorative charting  
Evaluation 1- infection control, PPE, Barriers, clinic records**
- February 13**      **Lecture - Chapter 28 oral diagnosis and treatment planning  
(quiz vitals, charting)  
Lab - charting, syringe techniques, loading, passing, recapping, topical placement**
- February 20**      **Lecture - Chapter 30, 37 pharmacology and pain control  
Lab - charting, syringe tech, topical placement**
- February 27**      **Lecture - Test 2 (chapter 26, 27, 28, 33, 37)  
Lab - hand instruments passing, recognition**
- Practical 1 - Syringe passing techniques, topical placement  
Practical 2 - Blood Pressure, vitals**
- March 6**              **Lecture - Chapter 34 dental instrument and accessories  
Lab - hand piece use and maintenance, instrument passing, restorative charting**
- Evaluation 2 - restorative charting, treatment planning**
- March 13**          **Holiday (Spring Break)**

- March 20**      **Lecture - Chapter 35 Hand pieces, burs, Perio charting**  
**Lab - instrument passing, restorative and perio charting**
- March 27**      **Lecture - TEST 3 (chapters 34, 35) Chapter 36 Intro to moisture control, suction positioning**  
**Lab - suction techniques, instrument passing, instrument recognition**
- April 3**        **Lecture - Chapter 36 moisture control, cotton roll, dry aid placement (quiz suction placement)**  
**Lab - perio charting, suctioning, instrument passing, cotton roll/dry aid placement**
- April 10**      **Lecture - Rubber dam placement**  
**Lab - rubber dam placement, suctioning, instrument passing, charting**
- April 17**      **Lecture - TEST 4 (chapters 36)**
- Evaluation 3 - moisture control, rubberdam placement, cotton roll placement**
- April 24**      **FINAL TEST 5**  
**FINAL PRACTICAL 3**